



Indian Institute of Information Technology Sri City, Chittoor

NOTICE INVITING QUOTATION

NIQ No: IIITS/NIQ/Trees/2023/019, dt: 15/11/2023

Sealed quotations in Single bid are invited from resourceful agencies for **Supplying of Trees including Plantation for IIIT Sri City as per the Specification** given in the NIQ document. The Sealed quotations along with necessary documents should be submitted at the Office of Registrar, IIIT Sri City, 630, Gnan Marg, Sri City, Tirupati District, Andhra Pradesh-517 646.

Bid Issue Date	15/11/2023
Last Date of Bid Submission	20/11/2023 up to 16:00 Hrs
Date Of Bid Opening	20/11/ 2023 up to 16:10 Hrs
Mode of Submission	Sealed Quotation in SINGLE bid system
Address for Submission	The Registrar Indian Institute of Information Technology Sri City Chittoor, #630, Gnan Marg, Sri City, Tirupathi District – 517 646 Andhra Pradesh

For & On behalf of IIIT Sri City, Chittoor


Authorized Signatory

PART "A": NIQ DETAILS

1. **Tender Documents:** The interested parties may collect the NIQ documents from the Office of the Registrar and also download from web-site of IIIT Sri City - <https://www.iiits.ac.in/tenders/>
2. Bidders are advised to visit the website frequently to find any addendum/ Corrigendum issued or extension of due date for submission, etc. No separate intimation will be issued /advertised in this regard.
3. The tender in SINGLE bid systems in sealed envelope shall be submitted in the office of Registrar in the prescribed format before the due date and time as mentioned in NIQ. No other mode of submission is acceptable.
4. **Sealing and Marking of Bids:**
The Techno-Commercial bid must be sealed in an envelope, duly super-scribed as "Techno-Commercial Bid, NIQ No.: _____, Submission Deadline: _____".
5. Offer must be legible, clear and free from overwriting and cutting. Incomplete submissions are liable to be rejected.
6. **Completion Time:** All the specified works shall be completed **within 3 days** of award of work including sample approval if any.
7. **Site Visit:** Before submitting sealed quotation as mentioned in the NIQ document, every bidder is advised to inspect the site/locations of work and its environments between Monday to Saturday from 10:00 Hrs to 16:00 Hrs except Sunday and Govt. holidays, to ascertain the exact requirement of the NIQ, at his own cost.
8. **Scope of Work:** Supplying and planting the trees in the campus as per the specifications
9. **IIIT Sri City reserves the right:**
 - a. To accept or reject any or all quotations either in whole or in part or to invite revised price bids or to annul the bidding process
 - b. To postpone and/or extend the date of receipt/opening of quotation or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder.
 - c. To omit/delete any item(s) of work from the schedule at the time of allotment or before the commencement of work or during execution of work without assigning any reason whatsoever.
 - d. To change the quantity or add the item or cancel the item/service required.
 - e. To accept or reject any or all the Tenders without assigning any reason.
10. If the date of opening of the tender is declared as holiday, it will be opened on the next working day at the same time.
11. The quotation should be submitted strictly in the prescribed 'Annexure A' and should remain valid for a minimum of THREE (3) months.
 - a. The bidder should have experience of having successfully completed similar works in any University, reputed educational institute, Government

Signature of the tenderer with seal



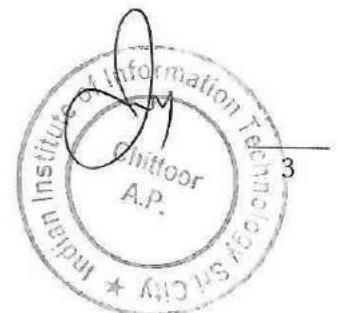
- Organizations and reputed companies during last 3 financial years ending 31st March of the previous financial year.
- b. Similar works means those Landscape and maintenance which works includes, etc. Irrelevant works like House Keeping, Sewage Cleaning, Sweeping, Boring, Fabrication, Erection et., shall not be considered in similar works category.
 - c. Documentary evidences for work experience, turnover, GST, PAN all as indicated & required in the NIQ document should be furnished
 - d. The quotation, which are incomplete and are not submitted in the prescribed format, will be summarily rejected.
 - e. The quotation should clearly contain the details (without erasers/overwriting etc.) as mentioned in the form.
12. The works shall be carried out in the area specified as per the directions of Engineer In-Charge, Safety procedure, specifications and standard code of practice.
 13. Works shall be awarded to L1 tenderer on L1 quoted rates. Price quoted by tenderer shall be fixed and not subject to any escalation whatsoever during the period of execution of the contract including the extended period, if any.
 14. This tender notice shall be deemed to form an integral part of the contract to be entered into for this work.
 15. The successful bidder needs to arrange for the required materials, tools & plants, transportation including and manpower etc to the locations at his own cost as per the scope of the work.
 16. The successful bidder has to ensure the safety of the manpower/vehicles deployed in the premises. IIIT Sri City will not be responsible for any incident arising during execution of the work.
 17. Water for works shall be provided by IIIT.
 18. Accommodation and Transportation should be arranged by contractor themselves.
 19. Quantities are Re-measurable.

20. PAYMENT TERMS:

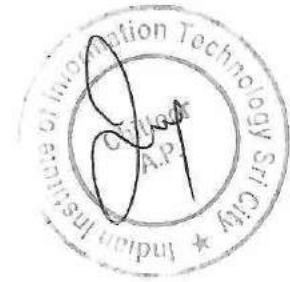
- a) 100% of Bill Value for the works shall be made after completion of work within 30 days with applicable tax deductions.
- b) Payment will be initiated only after receipt of certificate from the official concerned from IIIT Sri City Chittoor. 10% of contract value will be held to check mortality of the plants and will be released after 3 months from the date of planting.
- c) All taxes must be clearly mentioned in financial bid.
- d) No escalation of prices for services will be entertained later in any case.

- 21. TAXES AND DUTIES:** The Rates unless otherwise specified, will be deemed to exclude sales tax or GST or any other taxes and duties, which are in force or may be levied by the Central/State/Local Governments from time to time, on the production and sale of the goods.

Signature of the tenderer with seal



22. On account of security consideration, some restrictions may be imposed by the security staff on the working and/ movement of men and materials etc. The contractor will be bound to follow all such restrictions/ instructions and he shall organize his work accordingly. No claim on this account, whatsoever, shall be payable.
23. **JURISDICTION:** All the disputes arising out of this order shall have exclusive jurisdiction of Tirupati, Andhra Pradesh only.



Signature of the tenderer with seal

Annexure-1

DETAILS TO BE FURNISHED BY THE BIDDERS

1. Name of the Firm/Company:
(Attach copy of the Registration Certificate)
2. Address for Communication:
3. Contact Person Telephone/ Mobile No.:
4. E-mail:
5. Details of Proprietor/partner/Director
6. GST Registration No.:
(Attach copy of the GST Registration Certificate)
7. PAN Number:
(Attach copy of the PAN Card)
8. Previous work Experience certificates:

This is to certify that the above facts are true complete and correct to the best of my knowledge and belief. Further, it is certified that I/We have read and understood the terms and conditions of the Tender Notice.

I/We give an undertaking and give our unconditional and unequivocal acceptance of all terms and conditions of the Tender and agree to abide by these terms and conditions.

Name and Signature of the Firm/Company

Seal of the Firm/Company



Signature of the tenderer with seal

Annexure-2

Declaration regarding black-listing and/ or litigations

I/we hereby declare that our firm/agency is not black-listed by any Ministry or Department of Central Government/State Government or PSU or other bodies under the Central Government/State Government. I/we further declare that no criminal case is registered or pending against the firm/company or its owner/partners/directors anywhere in India.

Date the day of 2023

Signature of Bidder

Name & Address of Bidder

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Signature of the tenderer with seal

PRICE BID: ANNEXURE 'A'

Tender No : IITS/NIQ/Trees/2023/019, dt: 15/11/2023.
 Name of the Institute : Indian Institute of Information Technology Sri City
 Name of the Work : Supplying of Trees including Plantation

Name of the Bidder :

IIT SRI CITY - PETAL - TREES SUPPLY AND PLANTING							
SL. No.	DESCRIPTION	Units	Qty.	Rate	Amount Rs.	Amount with GST	Remarks
A	SUPPLY						
1	Avenue Trees: Supply, Delivery of specified trees as per directions of officer in charge at site including cost of plants and conveyance of all materials and labour charges etc., complete. 2000-3000 mm overall height, 75mm trunk Dia, 1200mm spread, 4-6 branches, well grown in 21/21" poly bags Terminalia mentaly (Madagascar almond tree)	Nos	36				
2	Shrubs: Supply, Delivery of specified shrubs as per directions of officer in charge at site including cost of plants and conveyance of all materials and labour charges etc., complete. 400-45 mm height in 8/10" poly bags (Lantana dwarf/Alamanda Dwarf)	Nos	300				
3	Supplying and stacking of vermicompost from approved sources .	Kgs	50				
4	Supplying and stacking dump manure from approved source including carriage upto 5km lead complete	Cft	100				
5	Supplying and stacking of good earth at site including royalty and carriage upto 5km lead complete	Cft	100				
B	Planting and staking of trees, palms, Shrubs						
6	Avenue trees	Each	36				
	Total Amount						

Note: Above rates exclusive of applicable GST.

For & On behalf of IIT Sri City, Chittoor

Authorized Signatory



Signature of the tenderer with seal