Indian Institute of Information Technology Sri City, Chittoor
(An Institute of National Importance under an Act of Parliament)

Reference No: IIITS/Recruitment/2023/07/05/MRTI

Opening Date: July 26, 2023   Closing Date: August 09, 2023

Advertisement for Recruitment of
Manager (Research and Technology Incubator)
on contract basis

Indian Institute of Information Technology Sri City, Chittoor known as IIIT Sri City (IIITS) was established in 2013 by Ministry of Education, Government of India as an Institute of National importance by an Act of Parliament. IIITS is one among the 20 Institutes across India, focusing on Information Technology education, research and development. IIITS offers BTech in three programs (1) Computer Science & Engineering (CSE), (2) Electronics & Communication Engineering (ECE); and (3) Artificial Intelligence and Data Science (AI & DS) also offers PhD programs. The institute is located in Sri City about 70 KMs from Chennai on the Nellore Highway. Visit www.iiits.ac.in for more details.

Position Summary:
Responsible for planning and coordinating all research, innovation and entrepreneurship development activities at IIIT Sri City. Will also be expected to support development of new initiatives and strategies for establishing research collaborations with Research Labs, Universities and Industries. The candidate is also responsible for all coordination with national and international funding agencies for winning and managing projects. Will equally be responsible for promoting Innovation and Entrepreneurship through
Technology Business Incubator in IIIT Sri City.

Role
IIIT Sri City is looking to establish itself as a research-intensive institution and hence create world-class research environment and ambience.

Job Responsibilities:
1. Finding funding and research collaboration opportunities from external agencies such as Central and State Government departments, research labs, Industry, International organizations and other Universities.
2. Lead all activities relating to promoting Innovation and Entrepreneurship through Business Incubator
3. Communicating funding and research collaboration opportunities for faculty members and providing required help in preparing proposals.
4. Creating right research ambience in terms of processes, tools and support systems.
5. Help organizing and attending events to evangelize research activity at IIIT Sri City.
6. General administrative tasks such as coordination and oversight of projects and collaborations.
7. Any other tasks as assigned by the Competent Authority or other reporting officials

Qualification, Experience and Skills:

Required:
1. Master's Degree in Science/Technology disciplines or equivalent from reputed Institute/University. MBA or PhD preferable.
2. A minimum of 8-10 years of relevant experience, with at least 3 years in middle level. Experience requirements may be relaxed for candidates with exceptional domain experience
3. Basic understanding of business and technology domains.
4. Strong hands on Office Automation Tools (Word, PowerPoint, etc.).
5. Good analytical and logical abilities; strong in using MS-Excel as an analytical tool.
6. Very good communications skills in English, Hindi preferable.

Preferred:
1. Working in a start-up environment with experience mentoring and supporting graduates
2. Enjoys research, can make new contacts quickly and knows how to conduct research in IT areas
3. Familiar with industry and academic research

Type of role: Full Time
Location: Sri City, AP
Compensation: Commensurate with qualification and relevant experience
Start Date: Immediate/ASAP
Term of Appointment: Contract for a period of 11 months (extendable based on performance and the requirement of the Institute)

How to Apply:
Filled in Application Form (prescribed format only) along with supporting documents with signature on each page and passport size photograph in scanned version should be sent to careers.staff@iiits.in (only) on or before 09/08/2023. However, hard copy of application along with documents should reach the undersigned before 12/08/2023 (Please note that hard copy of the application along with all documents is compulsorily required). Address for sending the hard copy of duly filled in application with supporting documents with signature on each page in a cover superscribed with "Application for the Post of Manager, Research and Technology Incubator" by Speed Post is:

> **Registrar**
> **Indian Institute of Information Technology Sri City, Chittoor**
> **630 Gnan Marg, Sri City, Tirupati District - 517 646, AP, India**

Call letters will be sent through e-mail to the candidates shortlisted for the interview. Candidates called for interview will be required to attend at their own expenses

Note:

1. Mere fulfillment of the minimum qualification will not vest any right on a candidate for being called for a written test/skill test/interview, etc.
2. The Institute reserves the right to hold a written test / skill test / interview as the case may be to select candidates for these positions.

3. The Institute reserves the right of rejecting any or all the applications without assigning any reasons thereof and also to re-advertise the posts if no suitable candidates are found. Decision of the Institute will be final and binding in this regard.
4. The Institute reserves the right to relax any of the qualifications and/or experience in exceptional cases of meritorious candidates. Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s). The Institute reserves the right not to fill any/some posts herein advertised, cancel the advertisement in whole or in part without assigning any reason and its decision in this regard shall be final. Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. "Interim Enquiry will not be entertained."
5. The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for an interview.
6. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate.
7. No correspondence whatsoever will be entertained from candidates regarding conduct and result of test/interview and reasons for not being called for interview.

About IIIT Sri City, Chittoor : For details please login to www.iiits.ac.in

Note: Any corrigendum or amendment regarding this advertisement will be published in the institute's website- www.iiits.ac.in

Col.T.Umasankar, Retd.
Registrar