Indian Institute of Information Technology Sri City, Chittoor
(An Institute of National Importance under an Act of Parliament)

Advt.Ref.No.IIITS/Staff/2022/11/01(6)

Opening Date: November 30, 2022

Closing Date: ~~December 23, 2022~~
January 9, 2023

Advertisement for Recruitment of
Manager/Assistant Manager – Project Management (Construction)
on contract basis

Indian Institute of Information Technology Sri City Chittoor (IIITS) was established by Government of India as an *Institute of National Importance under the Act of Parliament* in PPP model along with Government of Andhra Pradesh and Industry Partners-Sri City Foundation and Sri City Pvt. Limited.

IIITS is located in Sri City (www.sricity.in), a decade old state of the art industrial city located about 60 KMs north of Chennai. Sri City is spread over 8000 acres encompassing a multi-product Special Economic Zone (SEZ), Domestic Tariff Zone (DTZ), Free Trade & Warehousing Zone (FTWZ) and Electronics Manufacturing Cluster. Sri City is hosting over 175 companies from 27 countries. The institute has access to the industries and social infrastructure available in Sri City through the Industry Partner.

Established in 2013, IIIT Sri City Chittoor (IIITS) has emerged to be one of the top institutes among its peers due to academic and research advancements. The institute presently offers UG programmes in two disciplines- Computer Science and Engineering (CSE) and Electronics and Communication Engineering (ECE). It is proposed to offer Minors in the UG programmes in thrust areas such as Cyber Security, Smart Manufacturing, AI & Machine Learning, FinTech, Cyber-Physical Systems, Data Analytics, and so on. IIITS has a significant focus on research demonstrated through sponsored projects and scholarly publications. The institute offers MS and PhD programmes in both disciplines

IIITS envisions to be a globally known institution for IT education, research and development. The institute has special thrust to attract and retain talented faculty members who can make a mark in teaching and research at the international level. The current faculty members at IIITS are from leading universities from India and abroad with excellent teaching and research credentials.

The campus of IIIT Sri City Chittoor is spread over an area of 81 acres in the permanent campus is located in Mallavaripalem village, Satyavedu Mandal, Chittoor District Andhra Pradesh. The initial project cost for construction of Academic Block (NW), Hostels, Dining Hall etc. is Rs.128 Crores. Our permanent campus hosts the best in class infrastructure to support high-quality learning. Each floor of the building has designated spaces including state of the art air-conditioned classrooms, labs and faculty cabins and student activity centers. Currently we have two-blocks of hostels and a large dining facility. The construction of two more hostel blocks combined with a dining hall is in progress. It is proposed to take up further infra works around the building and also take up the construction work of 3 more Hostels, Sports facilities, Faculty quarters and other related infra works as per the initial Campus plan.

Applications are invited from eligible qualified individuals for the position of Manager/Assistant Manager – Project Management (Construction) required at its campus located at Sri City.

- Oversee the day-to-day construction management of the projects
- Project Management of the Institute
- Coordination and Liasoning with various Consultants
- Review of the drawings prepared by Architects
- Project Planning
- Coordinating Vendor Selection Process including preparing bid documents
- Coordination with Selected Vendor/Contractor
- Visiting the projects, checking the quality, coordinating with contractors, clients, Vendors.
- Construction Monitoring including progress review
- Scrutiny of bills and approval of work completed
- Preparation of daily, weekly and monthly progress reports and coordination of BWC meeting
- Any other tasks as assigned by the Reporting Manager/Competent Authority

Skills and Experience:

- Bachelor/Master's Degree in Civil Engineering from a premier reputed Institute or University.
- A minimum of 15 Years of experience for a Bachelor Degree holder in developing grade "A" space for International Companies or Institution of National Importance or equivalent (or) A minimum of 10 Years of experience for a Masters Degree holder in developing grade "A" space for International Companies or Institution of National Importance or equivalent.

- Must have managed the construction budgets not less than 10 crores in a single project.

- Candidates having experience in construction of precast building will be an added advantage.
- Candidates having exposure to CPWD norms of execution will be an added advantage.

Age Limit: Below 60 years

Note: The candidate may be offered the position of "Manager-Project Management (Construction) based on exceptional qualification, experience and skill sets.

Type of role: Full Time
Location: Sri City, AP
Compensation: Commensurate with qualification and relevant experience
Start Date: Immediate
Term of Appointment: Contract for a period of 11 months (extendable based on performance and the requirement of the Institute)

How to Apply:
Filled in Application Form along with supporting documents and passport size photograph in scanned version should be submitted via email (careers.staff@iiits.in) with subject "Application for Manager/Assistant Manager-Project Management (Construction)" "Name of the Candidate" on or before ~~23/12/2022~~ **January 9, 2023.** However, hard copy of application along with documents should reach the undersigned before ~~28/12/2022~~ **January 16, 2023.**

> **Registrar I/c**
> **Indian Institute of Information Technology Sri City, Chittoor**
> **630 Gnan Marg, Sri City, Tirupati District - 517 646, AP, India**

Call letters will be sent through e-mail to the candidates shortlisted for the interview. Candidates called for interview will be required to attend at their own expenses

Note:

1. Mere fulfillment of the minimum qualification will not vest any right on a candidate for being called for a written test/skill test/interview, etc.
2. The Institute reserves the right to hold a written test / skill test / interview as the case may be to select candidates for these positions.
3. The Institute reserves the right of rejecting any or all the applications without assigning any reasons thereof and also to re-advertise the posts if no suitable candidates are found. Decision of the Institute will be final and binding in this regard.
4. The Institute reserves the right to relax any of the qualifications and/or experience in exceptional cases of meritorious candidates. Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s). The Institute reserves the right not to fill any/some posts herein advertised, cancel the advertisement in whole or in part without assigning any reason and its decision in this regard shall be final. Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. "Interim Enquiry will not be entertained."
5. The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for an interview.
6. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate.
7. No correspondence whatsoever will be entertained from candidates regarding conduct and result of test/interview and reasons for not being called for interview.

About IIIT Sri City, Chittoor: For details please login to www.iiits.ac.in

Note: Any corrigendum or amendment regarding this advertisement will be published in the institute's website - www.iiits.ac.in

Registrar I/c.