Indian Institute of Information Technology Sri City, Chittoor
(An Institute of National Importance under an Act of Parliament)

Advt.Ref.No.IIITS/Staff/2022/11/01(3)

Opening Date: November 30, 2022

Closing Date: ~~December 23, 2022~~
January 9, 2023

Advertisement for Recruitment of
Manager/Assistant Manager (Research and Technology Incubator)
on contract basis

Indian Institute of Information Technology Sri City Chittoor (IIITS) was established by Government of India as an *Institute of National Importance under the Act of Parliament* in PPP model along with Government of Andhra Pradesh and Industry Partners-Sri City Foundation and Sri City Pvt. Limited.

IIITS is located in Sri City (www.sricity.in), a decade old state of the art industrial city located about 60 KMs north of Chennai. Sri City is spread over 8000 acres encompassing a multi-product Special Economic Zone (SEZ), Domestic Tariff Zone (DTZ), Free Trade & Warehousing Zone (FTWZ) and Electronics Manufacturing Cluster. Sri City is hosting over 175 companies from 27 countries. The institute has access to the industries and social infrastructure available in Sri City through the Industry Partner.

Established in 2013, IIIT Sri City Chittoor (IIITS) has emerged to be one of the top institutes among its peers due to academic and research advancements. The institute presently offers UG programmes in two disciplines- Computer Science and Engineering (CSE) and Electronics and Communication Engineering (ECE). It is proposed to offer Minors in the UG programmes in thrust areas such as Cyber Security, Smart Manufacturing, AI & Machine Learning, FinTech, Cyber-Physical Systems, Data Analytics, and so on. IIITS has a significant focus on research demonstrated through sponsored projects and scholarly publications. The institute offers MS and PhD programmes in both disciplines

IIITS envisions to be a globally known institution for IT education, research and development. The institute has special thrust to attract and retain talented faculty members who can make a mark in teaching and research at the international level. The current faculty members at IIITS are from leading universities from India and abroad with excellent teaching and research credentials.

Position Summary:
Responsible for planning and coordinating all research**,** innovation and entrepreneurship development activities at IIIT Sri City. Will also be expected to support development of new initiatives and strategies for establishing research collaborations with Research Labs, Universities and Industries. The candidate is also responsible for all coordination with national and international funding agencies for winning and managing projects. Will equally be responsible for promoting Innovation and Entrepreneurship through Technology Business Incubator in IIIT Sri City.

Role
IIIT Sri City is looking to establish itself as a research-intensive institution and hence create world-class research environment and ambience.

Job Responsibilities:
1. Finding funding and research collaboration opportunities from external agencies such as Central and State Government departments, research labs, Industry, International organizations and other Universities.
2. Lead all activities relating to promoting Innovation and Entrepreneurship through Business Incubator
3. Communicating funding and research collaboration opportunities for faculty members and providing required help in preparing proposals.
4. Creating right research ambience in terms of processes, tools and support systems.
5. Help organizing and attending events to evangelize research activity at IIIT Sri City.
6. General administrative tasks such as coordination and oversight of projects and collaborations.
7. Any other tasks as assigned by Director or other reporting officials

Qualification, Experience and Skills:
Required:
1. Master's Degree in Science/Technology disciplines or equivalent from reputed Institute/University. MBA or PhD preferable.
2. A minimum of 8-10 years of relevant experience, with at least 3 years in middle level. Experience requirements may be relaxed for candidates with exceptional domain experience
3. Basic understanding of business and technology domains.
4. Strong hands on Office Automation Tools (Word, PowerPoint, etc.).
5. Good analytical and logical abilities; strong in using MS-Excel as an analytical tool.
6. Very good communications skills in English, Hindi preferable.

Preferred:
1. Working in a start-up environment with experience mentoring and supporting graduates
2. Enjoys research, can make new contacts quickly and knows how to conduct research in IT areas
3. Familiar with industry and academic research

Type of role: Full Time
Location: Sri City, AP
Compensation: Commensurate with qualification and relevant experience
Start Date: Immediate/ASAP
Term of Appointment: Contract for a period of 11 months (extendable based on performance and the requirement of the Institute)

How to Apply:
Filled in Application Form along with supporting documents and passport size photograph in scanned version should be submitted via email (careers.staff@iiits.in) with subject "Application for Manager/Assistant Manager (Research and Technology Incubator)" "Name of the Candidate" on or before ~~23/12/2022~~ **January 9, 2023.** However, hard copy of application along with documents should reach the undersigned before ~~28/12/2022~~ **January 16, 2023.**

> **Registrar I/c**
> **Indian Institute of Information Technology Sri City, Chittoor**
> **630 Gnan Marg, Sri City, Tirupati District - 517 646, AP, India**

Call letters will be sent through e-mail to the candidates shortlisted for the interview. Candidates called for interview will be required to attend at their own expenses

Note:

1. Mere fulfillment of the minimum qualification will not vest any right on a candidate for being called for a written test/skill test/interview, etc.
2. The Institute reserves the right to hold a written test / skill test / interview as the case may be to select candidates for these positions.
3. The Institute reserves the right of rejecting any or all the applications without assigning any reasons thereof and also to re-advertise the posts if no suitable candidates are found. Decision of the Institute will be final and binding in this regard.
4. The Institute reserves the right to relax any of the qualifications and/or experience in exceptional cases of meritorious candidates. Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s). The Institute reserves the right not to fill any/some posts herein advertised, cancel the advertisement in whole or in part without assigning any reason and its decision in this regard shall be final. Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. "Interim Enquiry will not be entertained."
5. The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for an interview.
6. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidate.
7. No correspondence whatsoever will be entertained from candidates regarding conduct and result of test/interview and reasons for not being called for interview.

About IIIT Sri City, Chittoor : For details please login to www.iiits.ac.in

Note: Any corrigendum or amendment regarding this advertisement will be published in the institute's website- www.iiits.ac.in

Registrar I/c.