



Indian Institute of Information Technology Sri City, Chittoor

(An Institute of National Importance under an act of Parliament)

630, Gnan Marg, Sri City, Chittoor District Andhra Pradesh

Corrigendum dated 13 August, 2022

Please refer to the Tender No.: IIITS/PROC/CONVOCATION/2022/08/01, dt.5th August, 2022.

Please quote the rates as per the revised price bid attached with this Corrigendum only (dated 13 August, 2022). The bidders who have sent the price bid as per the previous format are requested to submit as per the revised price bid format only.

Page No.	Existing Tender Clause	Revised Tender clause
1	Submission of Offer : Two bid system	Submission of Offer : Single system
2	Part A - NIT details 4. Mode of submission of tender: Hard copy in two bid system	Part A - NIT details 4. Mode of submission of tender: Hard copy in single bid system
2	Part A - NIT details 6. Date of Bid Opening: 20.08.2022 at 03:30 PM at Registrar Office, IIIT Sri City.	Part A - NIT details 6. Date of Bid Opening: 20.08.2022 at 02:15 PM at Registrar Office, IIIT Sri City.
2	The Eligibility Criteria and Other terms & Conditions enlisted in this tender, the bidder must have prior experience of providing at least three such similar services in a renowned Educational Institutions such as IITs, NITs, IIITs, IIMs, AIIMS, Central Universities or Institute of National Importance as per consolidated scope for convocation during last 03 (three) years academic years. Signed certificates and Work Order copies from the clients to whom such services have been extended should be enclosed with the technical bid.	<p>The Eligibility Criteria and Other terms & Conditions enlisted in this tender, the bidder must have prior experience of providing at least two such similar services in a renowned Educational Institutions such as IITs, NITs, IIITs, IIMs, AIIMS, Central Universities or Institute of National Importance or Government events or large conference at least 250 participants as per consolidated scope for convocation any time during last 05 (five) academic years. Signed certificates and Work Order copies from the clients to whom such services have been extended should be enclosed with the technical bid.</p> <p>Preference will be given for the bidders who have done prior experience of providing similar services of Convocation in renowned Educational Institutions such as IITs, NITs, IIITs, IIMs, AIIMS, Central Universities or Institute of National Importance</p>

Name, Signature and Seal of the bidder

Page No.	Existing Tender Clause	Revised Tender clause
2	Average Annual Turnover: The bidders average annual turnover (gross) in providing similar services during the three financial years out of five financial years (from 2016-17 to 2020-21), duly audited by Chartered Accountant, should not be less than INR 100 lakhs (Rupees One hundred lakhs only). Year in which no turnover is shown would also be considered for working out the average. Copy of the Audited financial statements for 3 years out of 5 years should be attached.	Average Annual Turnover: The bidders average annual turnover (gross) in providing similar services during the two financial years average out of five financial years (from 2016-17 to 2020-21), should not be less than INR 100 lakhs (Rupees One hundred lakhs only). Copy of the Audited financial statements should be attached with supporting the annual turnover (gross).
2	Performance Certification: The bidders' performance for each work completed during the three financial years out of five financial years (from 2016-17 to 2020-21) and work in hand should be certified by the responsible official from the concerned organization. The certificate should be enclosed with a Technical bid.	Performance Certification: The bidders' performance for each work completed during the two financial years out of five financial years (from 2016-17 to 2020-21) and work in hand should be certified by the responsible official from the concerned organization. The certificate should be enclosed with the bid.
4	1. The tender in TWO bid systems in sealed envelopes shall be submitted in the office of Registrar in the prescribed format before the date and time as mentioned in NIT. No other mode of submission is acceptable	The tender in single bid systems in sealed envelope shall be submitted in the office of Registrar in the prescribed format before the date and time as mentioned in NIT. No other mode of submission is acceptable
4	3. Sealing and Marking of Bids: The Technical and price bid must be sealed in a separate envelope, duly super-scribed as "Tender for Consolidated services as per the scope of work for 3rd Convocation at IIIT Sri City, Chittoor Campus to be held in the year 2022 against Tender No. Tender No.: IIITS/PROC/CONVOCATION/2022/08/01, Dated: August 5 2022, Submission Deadline: August 20, 2022 upto 2pm."	3. Sealing and Marking of Bids: The Technical and price bid must be sealed in a same envelope, duly super-scribed as "Tender for Consolidated services as per the scope of work for 3rd Convocation at IIIT Sri City, Chittoor Campus to be held in the year 2022 against Tender No. Tender No.: IIITS/PROC/CONVOCATION/2022/08/01, Dated: August 5 2022, Submission Deadline: August 20, 2022 upto 2pm."
4	8. Short listing of the agencies shall be subject to through verification of their credentials and inspection of works carried out by them, through a Technical Evaluation committee of experts, constituted by IIIT Sri City.	8. Short listing of the agencies shall be subject to through verification of their credentials and inspection of works carried out by them, through a Evaluation committee of experts, constituted by IIIT Sri City, if required.

	Additional points:
	Evaluation: The Evaluation Committee (EC) constituted by the Director, IIIT Sri City Chittoor will open the bid to decide the suitability of their service based on the pre-laid terms and conditions. After the evaluation of the all aspects of the bid the committee will give suitable recommendations about the shortlisted firms. The recommendation of the EC shall be final and binding on all the parties. Further, the EC may seek additional information from the existing users at IIIT Sri City Chittoor or from other Institutes. The committee has a right to derive the evaluation criteria for shortlisting the bidder(s).
	IIIT Sri City Chittoor reserves the right: a. to accept or reject any or all tenders either in whole or in part or to invite revised price bids or to annul the bidding process. b. to postpone and/or extend the date of receipt/opening of tender or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder. c. to omit/delete any item(s) of work from the schedule at the time of allotment or before the commencement of work without assigning any reason whatsoever. d. To increase or decrease the quantity specified in the schedule of requirements e. If the date of opening of the tender is declared as holiday, it will be opened on the next working day at the same time.
	Bid document: a) Bidder should take into account any corrigendum published on the tender document before submitting their bids. b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. c) Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that needs to be submitted. Any deviations from these may lead to rejection of the bid. d) At any time prior to the deadline for submission of proposals, the department reserve the right to add/modify/delete any portion of this document by the issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who has been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents. e) Bidders are advised to visit the website www.iiits.ac.in frequently to find any addendum/ Corrigendum issued or extension of due date for submission, etc. No separate intimation will be issued / advertised in this regard. Bidders are advised to keep checking the website before submitting the final tender.
	Arbitration In the event of any question, dispute or difference arising under this work/contract or in connection therewith except as to matter the decision of which is specifically provided under this work/contract, the same shall be referred to an arbitrator be appointed by the Director, Indian Institute of Information Technology, Sri City, Chittoor and the decision of the Arbitration will be binding on both parties of this agreement.
All other Terms and Conditions of the Tender Document will remain the same.	

Name, Signature and Seal of the bidder

**BOQ AND SPECIFICATION DETAILS HIRING OF SERVICES FOR 3rd CONVOCATION AT IIIT SRI CITY, CHITTOOR
REVISED PRICE BID - Annexure A (Corrigendum dated 13 August, 2022)**

Name of the Institute		INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SRI CITY CHITTOOR						
Name of the Bidder								
Tender No. and date		IIITS/PROC/CONVOCAATION/2022/08/01, dt.5th August, 2022.						
S.No.	Element Details	Qty	Unit	Sizes in Feet	Rate per unit Rs.	GST	Line Total	Remarks
A	Exterior Branding							
1	Welcome Hoarding at Location@ Zeropoint	1	Feet	12 x 10				
2	Standees at Main road/ Building Pathway	4	Feet	8 x 4				
3	Welcome Hoarding at Round about	1	Feet	12 x 10				
4	View Cutter at the Reception	1	Feet	24 x 10				
5	Flat arch at Door Entrance	1	Feet	10 x 2 /12 x2				
6	Signage Stands	8	Feet	6 x 3				
B	Reception Décor							
1	Floral Stands -Flowers decorated and placed on the metal stands	14	feet	3.5ft ht				
2	Floral décor for stage	1	Sqm	36 r sqm				
3	Red carpet at Entrance	1	Feet	4000sqft				
4	Lamp with Floral Rangoli	1	Feet	4ft				
5	Reception table décor	1	Feet	12 ft				
6	Standee at Reception	1	Feet	12 x 8				
C	Venue Décor /Furnitures							
1	Tables with Frill	5	Feet	6x 2.5ft				
2	Banquet Chairs with white Cover	200	No.					
3	VIP Chair	10	No.					
4	Tea poy	2	No.					
5	AC for 5000 sqft		Feet	55 tons				
6	Draping at Ceiling		Feet	200 x 40				
7	Draping at Windows	8	Feet	10 x10				
8	Ac Duct covering	15	Feet	10 x 10				
9	Left side wall Cover	1	Feet	200 X 10				

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S.No.	Element Details	Qty	Unit	Sizes in Feet	Rate per unit Rs.	GST	Line Total	Remarks
10	Right Side wall cover	1	Feet	200 x 10				
11	Emergency Door Set up	2	Feet					
12	Front Entry Masking	1	Feet	36 x10				
13	Masking for the unfinished walls	1	Feet	460 sqft				
14	Entrance décor at 2nd floor event Arena	1	Feet					
15	Main Door set up at the Hall entrance	1	Feet					
16	Q Managers	20						
17	Velvet Rope separators	20						
D	Event Area - Fabrication and Printing							
1	Main stage	1	Feet	36 x 16				
2	Flex Backdrop	1	Feet	30 x 10				
3	Stage right and left customized panel	2	Feet					
4	Stage Masking	1	Feet					
5	Podium with Branding	2	Feet	4 x 2				
6	Console Masking	1	Feet	20 x 4				
7	Photo backdrop	1	Feet	20 x 14				
E	LED Screen- P3							
1	Main LED Screen	1	Feet	30 x 10				
2	Delay Screen 55inch	2	No.					
F	Sound/Light/AV							
1	Sound System for 200 Pax	4	No.					
2	Delay Speakers	2	No.					
3	Monitor Speaker	2	No.					
4	Podium Mikes	2	No.					
5	Collar Mikes	4	No.					
6	Cordless Mikes	4	No.					
7	Head Mic	2	No.					
8	Sound 32 channel Mixers	1	No.					
9	Amplifier	1	No.					
10	DI Box	1	No.					
11	Necessary cabling	1						
12	Sound Engineer	1	No.					

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S.No.	Element Details	Qty	Unit	Sizes in Feet	Rate per unit Rs.	GST	Line Total	Remarks
G	Lights							
1	LED and Par 64 Par cans with Dimmers	24	No.					
2	Profile spot Lights	4	No.					
3	Pro pars	4	No.					
4	Sharpies	4	No.					
5	AVO Light Programming board	1	No.					
6	Display and Switchers for video inputs	1	No.					
7	Laptops	4	No.					
8	Perfect Cue	1	No.					
9	Plasma TV 55 inches- Comfort Monitor	2	No.					
H	Transport and Manpower							
1	Transport for Fabrication/ Av/ LED/ VC & Manpower	1						
2	Manpower	4	No.					
I	Event Coverage							
1	Photographer	2	No.	1				
2	Videographer	1	No.	1				
3	Live Streaming Support	1						
J	Genset							
1	For Ac - 125 Kva	2	No.	2				
2	Sound and Light - 125 kva-(Rehearsal and Event day)	2	No.	2				
3	Diesel Charges for 12 hours	2	Day	2				
K	Others							
1	Miscellaneous							
	Total							
	GST							
	Grand total							

Note:

1.The video cameras output and digital screen output (including audio) is to be given to a console/laptop (platform preferably Webex or Zoom)

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S.No.	Element Details	Qty	Unit	Sizes in Feet	Rate per unit Rs.	GST	Line Total	Remarks
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2. Necessary Laptops for channeling and mixing of audio & video will be the responsibility of the Vendor. Also all the required cables/connectors/converters etc. will be arranged by the vendor.

Note:

GST will be paid at the applicable rate

Price Bid: This should contain only the price information which should remain valid for a minimum of THREE (3) months along with commercial terms and conditions.

1. The Price bid should clearly contain the details as mentioned in the form.
2. The price quoted in price bid shall be considered firm and no price escalation will be permitted during the entire period of the contract.
3. The actual GST percentage, if any, should be specified clearly.
4. Price bids, which are incomplete and are not submitted in the prescribed format, will be summarily rejected.

Date:

Name, Signature and seal of the bidder

Name, Signature and Seal of the bidder