



E-Tender for Project Management Consultancy (PMC) Services for proposed Construction of Hostel Block III & IV (G+4) and Dining Hall (G+1) (RCC Framed Structure) for Indian Institute of Information Technology Sri City, Chittoor (A.P)

**NOTICE INVITING REQUEST FOR PROPOSAL
(RFP)**

RFP No. IIITS/RFP/PMC/2021/014, Dt. 20.12.2021

**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SRI CITY CHITTOOR
630, Gnan Marg, Sri City, Chittoor District, Andhra Pradesh**

INDIAN INSTITUTE OF INFORMATION TECHNOLOGY SRI CITY, CHITTOOR
630 Gnan Marg, Sri City, Chittoor District - 517 646, Andhra Pradesh, India
Website: <https://www.iiits.ac.in>

[Technical bid and Price bid system – e-Procurement mode]

SECTION – 1

DETAILS OF e-TENDER

Indian Institute of Information Technology Sri City invites open e-tenders on Lump Sum fees basis from eligible applicants who fulfil qualification criteria as stipulated in NIT for providing “**Project Management Consultancy Services for Construction of Hostel Block III & IV (G+4) and Dining Hall (G+1) for Indian Institute of Information Technology Sri City**”, as per schedule as under.

1.	Bid Document /RFP No.	IIITS/RFP/PMC/2021/014, Dt. 20.12.2021
2.	Name of Work	Project Management Consultancy Services for Construction of Hostel Block III & IV (G+4) and Dining Hall (G+1) for Indian Institute of Information Technology Sri City
3.	Brief Scope of work	Planning & Scheduling of Construction activities, Supervision, Quality Assurance & Control, Joint Measurements & Billing, RA Bill Certification, review of progress, preparation of Management reports, Coordination with IIIT Sri City, Contractor or any other authority / entity related to above work, preparation and submission of necessary reports to IIIT Sri City PMC, and any other Authority/ Statutory Body in compliance and for obtaining Building Completion / Occupation Certificate, Certification of Final Bills of Contractor(s) and other details as spelt out in the tender document.
4.	Time period for providing of Services.	The total duration of the Project shall be 06 to 08 months. Project duration may be extended depending on the schedule period for Construction till completion of project and settlement of final Bills of Contractor. In case the execution of the project is extended beyond 08 months, no additional amount shall be paid for first 2 months of extension period, however, a mutually agreed rate of per month shall be paid for extension period of beyond 2 months.

5.	The Estimated value of the EPC Project (Excluding Land Cost & Statutory Fees)	Rs. 22.00 Cr (Approx.)
6.	Accepted tender amount of the EPC Contractor	Rs. 23.52 Cr
7.	Earnest Money Deposit.	The Earnest Money Deposit amounting to Rs. 80,000/- (Rupees Eighty Thousand only) must be credited in the form of NEFT/RTGS to "IIIT Sri City Chittoor Opex Account" (A/c.No.38329375681, IFSC Code.SBIN0016527, (16527) - Sri City (Mallavaripalem), 115, Peepul Boulevard Sri City, Chittoor District, AP-517 646.
8.	Submission of offer	E-tendering through https://mhrd.euniwizarde.com
9.	Bid Issue Date	December 20, 2021
10.	Pre-Bid Meeting	On 27.12.2021 at 12:00hrs at IIIT Sri City Chittoor, 630, Gnan marg, Sri City, Chittoor District, Andhra Pradesh
11.	Opening of Price Bids	To be intimated to the shortlisted bidders in the technical bid
12.	Last Date for submission of e-bids	January 3, 2022 @ 03:00 Hrs
13.	Opening of Technical bid	January 3, 2022 @ 03:10 Hrs
14.	Opening of Price Bids	To be intimated to the shortlisted bidders in the technical bid
15.	Validity of Bids from the last date of submission	120 Days

Note: Any addendum/corrigendum/date extension in respect of above tenders shall be issued only on website: <https://mhrd.euniwizarde.com> and www.iits.ac.in only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit the said websites to keep themselves updated.

1. **Minimum Eligibility Criteria:**

The interested bidders should meet the following minimum qualifying criteria:

1.1. **Work Experience:**

1.1.1. Experience of having provided Project Management Consultancy Services of Similar Nature of projects successfully completed during the last 5 years ending previous day of last date of submission of tenders:

(i) Rendering PMC works for 03 (Three) similar completed works each costing not less than the amount Rs. 7.00 Crores

or

(ii) Rendering PMC works 02 (Two) similar completed works each costing not less than the amount Rs. 11.00 Crores

or

- (iii) Rendering PMC works 01 (One) similar completed works each costing not less than the amount Rs. 19.00 Crores

“Similar Nature of services means that the Project Management Consultant shall have experience in providing PMC and Engineering Services for construction of multistoried Office, Residential and Commercial Buildings with relevant development services.”

1.1.2. The value of PMC works shall be brought to the current level by enhancing the actual value of work done at a simple rate of 7% per annum, calculated from the date of completion to last day of the month previous to the one in which applications are invited.

1.1.3. The applicant should have satisfactory completed PMC work for at least one building of minimum three storey.

1.1.4. The applicant shall deploy a web and mobile based application for real time monitoring of the project and facilitate Digitalized RFI system for Stage Passing of construction activities, tracking and project controlling.

Note:

- i) The qualifying work should be supported by certificates issued by client's organizations.
- ii) Signed and stamped copy of relevant documents for aforesaid qualifying criteria need to be uploaded and submitted along with the bid.
- iii) Joint-venture/ consortium of firms / companies shall not be allowed.
- iv) Experience of work in Foreign Country shall not be considered.

1.2. Financial Strength:

1.2.1. The average annual financial turnover of the bidder for last 3 years shall be at least **Rs 150.00 Lakhs**. The requisite Turn Over shall be duly certified by Statutory Auditor of firm/ company with his Seal/ signatures and registration number.

1.2.2. Should not have incurred any loss in during the last five financial years (between 2015 - 2020). Solvency Certificate from bankers shall be submitted.

1.2.3. The bidders are required to upload and submit page of summarized Balance Sheet **(Audited)** and also page of summarized Profit & Loss Account **(Audited)** for immediate last three years.

2. All the participating Bidders should have valid GST Registration Certificate of a particular State / Union Territory where the work is to be executed/ services to be rendered. In the eventuality of not having valid GST Registration Certificate of the state / Union Territory, where implementing works is to be executed / services to be rendered, the successful bidder will be required to obtain GST Registration Certificate of that particular State / Union Territory where the works contract will be implemented within a period of 21 days from the date of issuance of Letter of Acceptance, failing which the letter of Acceptance will be withdrawn and cancelled. Earnest Money deposit will also be forfeited. No extension of time period will be given whatsoever unless there remain unforeseen impediments with the issuing Authority of such GST Registration.

3. The intending **tenderer** (s) must read the terms and conditions of this tender carefully. They should only submit his bid if eligible and in possession of all the documents required.
4. Notwithstanding anything stated above, IIIT SRI CITY reserves the right to assess the capabilities and capacity of the tenderers to perform the contract in the overall interest of IIIT SRI CITY.
5. The tenderer(s) is/are required to quote strictly as per the terms and conditions, specifications, standards given in the Bid documents and not to stipulate any deviations.
6. The tenderer(s) if required, may submit queries, if any, through E-mail to pmc.2021@iiits.in to seek clarifications within 17:00 Hrs on 26.12.2021. IIIT Sri City will discuss those queries which are essentially required for submission of bids during pre-bid meeting. IIIT Sri City will not reply the queries which are not considered fit like replies of which can be implied /found in the NIT/ Tender Documents or which are not relevant or in contravention to NIT/Tender Documents or queries received after stipulated, extension of time for opening of technical bids, etc. Technical Bids will be open on the scheduled dates. Requests for extension of opening of Technical Bids will not be entertained.
7. IIIT Sri City reserves the right to reject any or all tenders or cancel / withdraw the Invitation for Bids without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.
8. Integrity Pact as per Appendix - B duly signed by the bidder shall be submitted. Any bid without signed Integrity Pact shall be rejected.
9. **Earnest Money Deposit:**
Earnest Money Deposit of amount **Rs. 80,000.00** (Rupees Eighty Thousand only) shall be submitted in the form of NEFT / RTGS to "IIIT Sri City Chittoor Opex Account"
Account No. 38329375681,
IFSC Code: SBIN0016527, (16527)
Branch: Sri City (Mallavaripalem), 115, Peepul Boulevard Sri City, Chittoor District, AP-517 646.
The EMD shall be payable to IIIT Sri City without any condition(s), recourse or reservations.
 - 9.1. The Bid will be rejected by IIIT Sri City as non-responsive and shall not be considered in case EMD is not received.
 - 9.2. The EMD of unsuccessful bidders shall be returned after awarding the Contract to the successful bidder.
 - 9.3. The EMD of the successful Bidder shall be discharged after the PMC agency has furnished the required acceptable Performance Guarantee as per Form H.
 - 9.4. No interest shall be paid by IIIT Sri city on the EMD.
 - 9.5. The EMD may be forfeited:
 - (i) If a consultant withdraws the bid after bid opening during the period of validity;
 - (ii) If, any unilateral revision in the offer is made by the tenderer during the validity of the offer.

(iii) Upon non acceptance of LOI / LOA, if and when placed in the case of a successful consultant; if the consultant fails to Sign the Agreement with in the 30 days from the date of issue of LOA / LoI or furnish the required performance security or fail to commence the work within the stipulated time period prescribed in the contract.

(iv) If the bidder furnishes any incorrect or false statement / information / document.

10. Performance Security:

The selected Consultant shall furnish within 10 days of the date of issue of Letter of Intent (LOI), an unconditional Bank Guarantee. The Bank Guarantee shall be issued by any nationalized bank for an amount equivalent to 10 % of the total estimated fee of the Consultancy services of the Consultant. The Performance guarantee shall remain valid for a period of one year beyond the scheduled date of completion of services. It should be extended as & when the time period is extended.

11. Certificate of work experience (if required) and other documents as specified in the tender shall be scanned and uploaded to the e- Tendering website within the period of bid submission and certified copy of each shall be deposited in a separate envelop marked as “Other Documents” in the e-Tendering website.

12. Contract Agreement

The selected Consultant shall enter into and execute the Contract with the Client. The Contract Agreement shall include the RFP document; copy of the Bank Guarantee for Performance Security; the minutes of the Pre-Bid meeting if any, all letters exchanged between consultant and client before the date of execution of the Contract, Scope of Work, Contract Fee, Payment Schedule, Project Time Schedule, and other clauses like Indemnity Clause, Provisions for Modification of Contract; Termination of Contract; Confidentiality; Obligations and Liability of the Parties; Settlement of Disputes; Liquidated Damages; Representations, Warranties and Disclaimer; Force Majeure; Severability; Survival Clauses etc. The Contract will be executed within 30 days from the date of issue of Letter of Intent (LOI).

13. The IIIT Sri City Reserves the right:

- to reject any proposal that does not address all the requirements of the RFP.
- to postpone and/or extend the date of receipt/opening of tender or to withdraw the same at any time before finalization without incurring any liability to the affected Bidder. The IIIT Sri City
- If the date of opening of the tender is declared as holiday, it will be opened on the next working day at the same time.
- to accept or reject any proposal submitted by the Consultants, and to cancel the RFP process and reject all proposal submissions at any time, without thereby incurring any liability to the affected Consultant or any obligation to inform the affected Consultant the grounds for IIIT Sri City action.

14. Project Period, Terms and Schedule of Payment:

14.1. The total duration of the Project shall be 6 to 8 months. Project duration may be extended depending on the schedule period for Construction till completion of project and settlement of final Bills of Contractor.

14.2. In case the execution of the project is extended beyond 08 months, no additional amount shall be paid for first 2months of extension period, however, a mutually agreed rate of per month shall be paid for extension period of beyond 2 months.

14.3. The following terms of payment shall be applicable upon signing of the agreement:

- a. 80% of the fee payable in monthly instalments [RA Bills] based on the certified value of work done, from the date of award of work.
- b. 10% shall be paid after issuance of completion certificate and finalization of final bill and closure of Contract for each package of work. The difference between the estimated fee indicated in (i) above and the actual fee based on the accepted bid value will be adjusted in the last invoice under this clause.
- c. 10% shall be payable after the completion of Defect Liability Period.

15. Defects Liability Period.

A Defect Liability Period of 12 months. However, during defect liability period the consultant shall have to make available only those members out of the proposed team, whose services are requested for the purpose by the employer/ EIC.

16. Set of Tender Documents:

The following documents will constitute set of tender documents:

- (a) Notice Inviting E-Tender
- (b) Quoting Sheet for Bidders (Financial Bid Template)
- (c) Bid Document consisting of “Conditions of Contract”, “Scope of work”, Minimum Technical Staff Requirement at Site” and “Payment Schedule” etc.
- (d) Form of Prequalification including Integrity Pact.
- (e) Corrigendum / Addendum / Other documents, if any.
- (f) Proof of Payment against EMD.
- (g) Form for Prequalification for PMC duly filled in and signed in all pages of the RFP with supporting documents.
- (h) Integrity Pact duly signed by the bidder.
- (i) Corrigendum / Addendum / other documents, if any
- (j) Power of Attorney of the person authorized for signing / submitting the tender.
- (k) GST Registration certificate and PAN card.

NOTE:

All the uploaded documents duly sealed and signed by the Power of Attorney holder should be in readable, printable and legible form, failing which the Bids shall not be considered for evaluation.

17. The bidders are advised to submit complete details with their bids. The Technical Bid Evaluation will be done on the basis of documents uploaded on e-tendering web site. The information should be submitted in the prescribed Performa. Bids with Incomplete / Ambiguous information will be rejected.

Online technical bid documents submitted by intending bidders shall be opened only of those bidders whose Earnest Money Deposit of requisite amount and Unconditional letter of acceptance and Affidavit for correctness of documents/information are found in order.

The bid submitted shall become invalid, if:

- i) The bidder is found ineligible.
- ii) The bidder does not upload all the documents as stipulated in the bid document.
- iii) Tenders in which any of the prescribed conditions are not fulfilled or found incomplete in any respect are liable to be rejected.

18. The bid for the works shall remain open for acceptance for a period of 120 days from the last date of submission of bid including the extension given, if any. In case any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to IIIT Sri City, then IIIT Sri City shall, without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the re-bidding process of work.
19. The acceptance of any or all tender(s) will rest with IIIT Sri City who does not bind itself to accept the lowest tender and reserves to itself the right to reject any or all of the tenders received without assigning any reason thereof.
20. On acceptance of tender, the name of the accredited representative(s) of the Project Management Consultant who would be responsible for taking instructions from Engineer-in-Charge or its authorized representative shall be intimated within 07 days of issue date of Letter of Award (LOA)/ Letter of Intent (LOI) by IIIT Sri City.
21. Date of Start of work shall be reckoned from the 10th day after issue of the letter of Award (LOA)/ Letter of Intent (LOI) by IIIT Sri City.

22. **FORCE MAJEURE**

The Director, IIIT Sri City, Chittoor may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that the delay, in performance or other failure to perform its obligations under the contract, is the result of a force majeure.

23. **ARBITRATION**

All disputes of any kind arising out of supply, commissioning, acceptance, warranty maintenance etc., shall be referred by either party (IIIT Sri City, Chittoor or the bidder) after issuance of 30 days' notice in writing to the other party clearly mentioning the nature of dispute and will be referred to the arbitrator to be nominated by The Director, IIIT Sri City, Chittoor. The Venue for arbitration shall be The IIIT Sri City Chittoor, 630, Gnan Marg, Sri City, Chittoor District, Andhra Pradesh – 517 646.

SECTION – 2
BRIEF INFORMATION ABOUT THE PROJECT

IIIT Sri City proposes to construct a Hostel Block III & IV (G+4) and Dining Hall (G+1) for Indian Institute of Information Technology Sri City.

1. Project

The site is located in IIIT Campus inside Sri City, Chittoor District, Andhra Pradesh. The site is approachable by gravel road. The estimate provides for construction of Boys Hostel III & IV and Dining Hall. The total built up area works out to 1,18,924 sqft. approximately.

Accessibility to the building is proposed considering the physically challenged. The detailed scope of works is as follows:

2. Scope of work

Boys Hostel III & IV and Dining Hall (approx. 1,18,924 sqft.) with Ground to Forth Floors (G+1 for Dining Hall). Please refer concept floor plans for each building formore details & BOQs for detailed scope of works.

BOQ Comprises of

Part – 1: Civil, PHE, Fire Fighting Works

Part – 2: Electrical Works

PERIODIC INSPECTION BY IIIT SRI CITY AND ANY OTHERS AUTHORITY

IIIT Sri City shall carry out periodic site visit to check the progress of construction and compliance to approved drawings. During the course of starting of the construction it is required to intimate Building Division of IIIT Sri City well in advance. Before slab casting, MEPF Installation, Façade installation and at various important stages of construction like foundation, basement, plinth, First, middle and last storey of the building it may require to intimate IIIT Sri City. Once the work is completed in all respect it is required to obtain Completion/Occupation Certificate from IIIT Sri City and for that official from IIIT Sri City shall inspect the site. PMC agency to co-ordinate the same along with the main EPC agency.

Further IIIT Sri City have certain norms and guidelines with regards to Environment, Health Safety which need to be followed while execution of above work.

SECTION - 3
INSTRUCTIONS IN REGARD TO SUBMISSION OF BIDS

NOTE: Bidder should note that non-compliance of the following instructions will render the tender liable for rejection.

1. Last date for Submission of Online Bids 03.01.2022 up to 12:00 hrs.
2. The bidders are advised in their own interest to submit their bid documents well in advance from last date/time of submission of bids so as to avoid problems which the bidders may face in submission at last moment /during rush hours.

However, after submission of the Bid the Bidder can re-submit revised Bid any number of times but before last time and date of submission of tender as notified.

3. Bidder should fill in all the relevant information in prescribed templates/forms as required in the e-tendering System.
4. The Bidder should ***quote the Lump Sum amount*** only in the prescribed format FORM H: PRICE BID available with this RFP and should be uploaded through MHRD ewizard portal only (<https://mhrd.euniwizarde.com>) without making any changes in the format on or before the date and time specified for online submission. If the Financial Proposal is attached with Technical Bid, the bid will be summarily rejected.
5. No liability whatsoever will be admitted nor claim allowed in respect of errors in the submitted Bid due to missing / duplicate uploaded documents etc.
6. Earnest Money accompanying the tender will be accepted in the form of RTGS / NEFT from any Scheduled Commercial Bank only (i.e., Indian or Foreign Banks included in Second Schedule of Reserve Bank of India Act 1934 excluding Co-operative Banks or Regional Rural Banks and not from Scheduled Co- Operative bank). Any tender, which is not accompanied by Earnest Money Deposit, shall be summarily rejected.

Bidders are warned that Cash, or Encashable Cheque, or Insurance Guarantee, or Fixed Deposit receipt for the aforementioned form of Earnest Money remittance will not be accepted.

7. The Tender Documents as uploaded can be viewed and downloaded free of cost by anyone including intending tenderer. Bidder to upload scanned copies of all the documents including valid GST registration / EPF registration / PAN No as stipulated in the tender document.
8. The bidders are advised to submit complete details with their bids as Technical Bid Evaluation will be done on the basis of documents uploaded on website by the bidders with the bids. The information should be submitted in the prescribed proforma. Bids with Incomplete /Ambiguous information will be rejected.

9. The bidders are required to quote strictly as per terms and conditions, Scope of Work, standards given in the tender documents and not to stipulate any deviations.
10. **Certificate of Financial Turnover:** At the time of submission of tender, the tender shall upload Certificate from Registered Chartered Accountant mentioning Audited Financial Turnover of last 3 years or for the period as specified in the tender document. **There is no need to upload entire voluminous balance sheet.** However, page of **summarized Balance Sheet (Audited) and page of summarized Profit & Loss Account (Audited) duly attested by the Registered Chartered Accountant shall be uploaded.**
11. List of Documents to be signed, scanned, uploaded within the period of tender submission:
- (a) Unconditional Letter of Acceptance of Tender Conditions on Letter Head of the Applicant/ Bidder.
 - (b) Integrity pact available in the tender documents, and sign on the same, put stamp/seal and upload the signed copy on e-tendering website.
 - (c) Form of Pre-qualification with all supporting documents.
 - (d) Financial Details viz Turnover.
 - (e) Affidavit duly notarized by Notary Public on Non-Judicial Stamp Paper of Rs. 100/- for correctness of Documents /Information.
 - (f) Power of Attorney of the person authorized for signing / submitting the tender.
 - (g) Valid GST registration, EPF registration and PAN NO.
 - (h) All pages of the Corrigendum/Amendments (if any) duly signed by the authorized person.
 - (i) Pre-bid clarifications, if any.
12. **Submission of Price Bid and Other Bid Documents.**
- (a) Price Bid format is provided in Form H where the Bidder needs to fill the information like the name of Firm and the Lump Sum amount to be quoted for providing Project Management Services as per Scope of work and minimum manpower requirement at Site as given in the Bid Documents. The Bidders to fill the necessary information and amount quoted and upload the Price Bid Template on E-tender Portal within the specified date & time.
 - (b) Other Bid Documents uploaded by IIIT Sri City including Tender Drawings to be downloaded by the Bidder and all the Bid Documents to be digitally signed by the Bidder and uploaded on E-tender Portal within the specified date & time.
13. Tenders containing errors are liable to be considered non-bonafide at the discretion of the Engineering Unit.
14. Bidder should note that tender should remain open for consideration for a minimum period of FOUR MONTHS from the Last date fixed for the receipt of tenders.
15. The Indian Institute of Information Technology Sri City reserves the right to reject any or all tenders or cancel / withdraw the invitation for bid without assigning any reasons whatsoever thereof. IIIT Sri City does not bind itself to accept lowest tender.

SECTION- 4
INSTRUCTIONS TO THE BIDDERS FOR
USING ONLINE TENDERING

The bidders are required to submit soft copies of their bid electronically on the e-Wizard Portal using valid Digital Signature Certificates. Below mentioned instructions are meant to guide the bidders for registration on the e-Wizard Portal, prepare their bids in accordance with the requirements and submit their bids online on the e-Wizard Portal. For more information bidders may visit the MHRD e-Wizard Portal (<https://mhrd.euniwizarde.com/>).

1. REGISTRATION PROCESS ON ONLINE PORTAL

- a) Bidders to enroll on the portal <https://mhrd.euniwizarde.com/> by clicking on the link "Bidder Enrolment".
- b) The bidders choose a unique username and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. This would be used for any communication from the e-Wizard Portal. After registration send **User ID** for helpdesk team (helpdeskeuniwizarde@gmail.com and support@euniwizarde.com) for activation.
- c) Bidders register upon enrolment, with their valid Digital Signature Certificate (**Class III Certificates with signing and Encryption key**) issued by any Certifying Authority recognized by CCA India with their profile.
- d) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- e) Bidder then logs in to the site through the secured log-in by entering their user ID/password and the password of the DSC / e-Token.

2. TENDER DOCUMENTS SEARCH

- a) Various built-in options are available in the e-Wizard Portal like Department name, Tender category, estimated value, Date, other keywords, etc. to search for a tender published on the Online Portal.
- b) Once the bidders have selected the tenders they are interested in, they may download the required documents/tender schedules. These tenders can be moved to the respective 'Interested tenders' folder.
- c) The bidder should make a note of the unique Tender No assigned to each tender, in case they want to obtain any clarification/help from the Helpdesk.

3. BID PREPARATION

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- c) Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that needs to be submitted. Any deviations from these may lead to rejection of the bid.
- d) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document/schedule and generally, they can be in PDF/XLSX/PNG, etc. formats.

4. BID SUBMISSION

- a) Bidder to log into the site well in advance for bid submission so that he/she uploads the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- b) The bidder to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- c) Bidders to note that they should necessarily submit their financial bids in the prescribed format given by department and no other format is acceptable.
- d) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, the opening of bids, etc. The bidders should follow this time during bid submission.
- e) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data, which cannot be viewed by unauthorized persons until the time of bid opening.
- f) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- g) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- h) The off-line tender shall not be accepted and no request in this regard will be entertained whatsoever.**

5. AMENDMENT OF BID DOCUMENT

At any time prior to the deadline for submission of proposals, the Institute reserve the right to add / modify / delete any portion of this document by the issuance of a Corrigendum, which would be published on the website and will also be made available to the all the Bidder who has been issued the tender document. The Corrigendum shall be binding on all bidders and will form part of the bid documents.

6. ASSISTANCE TO BIDDERS

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to e-Wizard Portal, in general, may be directed to the e-Wizard Helpdesk. The contact number for the helpdesk is
 - Gagan (8448288987/eprochelpdesk.01@gmail.com)
 - Vijay (8448288989/eprochelpdesk.03@gmail.com)
 - Suriya (8448288994/eprochelpdesk.06@gmail.com)
 - 8448288992, 8448288984, 8448288986, 8448288982, 8448288988
7. The tender inviting authority has the right to cancel this e-tender or extend the due date of receipt of the bid(s).
8. The bid should be submitted through e-Wizard portal (<https://mhrd.euniwizarde.com/>) only.

SECTION - 5
TENDER EVALUATION PROCEDURE

Tenders are invited in Two Bid tendering system.

1. **BID I (Technical Bid Evaluation):** Eligibility related documents uploaded by the Bidders shall be scrutinized & evaluated viz- a- viz the Pre-Qualification Criteria given in detailed E-Tender Notice of all the bidders who have submitted valid Earnest Money Deposit. The documents related to work experience shall be verified and Confidential Reports from the Employers for whom the qualifying works are executed by the Bidders. Some of the works of the Bidders may be inspected by IIIT Sri City Officials. In the meantime, pending Confidential Reports from the past Clients of the Bidders, IIIT Sri City may decide provisional Pre-qualification of the Bidders based on the submitted documents. The list of prequalified bidders with date and time for opening of Price Bids shall be notified on e-Tender Portal. The EMD of the non-qualified Bidders shall be refunded within 10 days from the date of notification of pre-qualification.
2. **BID II (Financial Bid Evaluation):** The Financial Bids of Pre-qualified bidders will be opened on the notified date & time.

All the documents of L-1(lowest bidders) pertaining to their pre-qualification i.e., Turnover, Qualifying Works & Confidential Report from Previous Employers shall be verified & their lowest Financial Bid shall be considered for acceptance.

3. In case, the documents submitted by the L-1 bidder are found not to be in order & it is established that L1- bidder have submitted improper / false documents, and their Confidential Report from previous employer are received unfavorable, then their lowest bid shall be rejected. In case of document submitted by L-1 bidder is/are found to be false/fabricated and not genuine, in addition to rejection of lowest bid and debarment of the bidder for participating in future tendering in IIIT Sri City. The EMD of L1 bidder shall be forfeited. The information regarding their debarment in IIIT Sri City, shall also be shared with other PSUs / Govt. Departments, and process for re-invitation of above tender shall be reinitiated.
4. All the rights for rejection / consideration of L-1 Bid (Lowest Bid) are reserved with IIIT Sri City without assigning any reason whatsoever.

Note: The EMD of the Bidders who do not qualify in Prequalification Bid will be released without opening their Financial Bid.

SECTION - 6
SCOPES OF WORK FOR PMC

1. Broad Scope of Work

PMC will supervise on behalf of IIIT Sri City for implementing the project. The activities under the scope of work of PMC shall broadly include but not limited to the following: -

- (a) PMC will supervise the activities leading to the construction of hostel 3, & 4 and dining hall on IIIT Sri City site.
- (b) In addition to this PMC shall also administer the Works Contract and ensure that the contract clauses whether related to quality or quantities of work are respected and the works are executed in accordance with its provisions.
- (c) The PMC will supervise the construction work to ensure adherence to the drawings, prescribed high standards of quality and timely completion of the project and verify and certify the contractor's bills and monitor the progress of the work.
- (d) PMC will make all engineering decisions including necessary correspondence with architects, contractors etc. required for the successful and timely implementation of the Project.
- (e) PMC will ensure adherence to relevant local body norms, CPWD specifications, BIS codes, CVC guidelines, environment and other regulatory requirements and will also ensure observance of all formalities/documents/day to day activities as defined in CPWD Works Manual for execution of 'Works Contract' and as directed by IIIT Sri City from time to time.
- (f) The project shall be headed by a sufficiently senior and competent person in the PMC having relevant experience and of impeccable integrity. The PMC shall submit the tentative organization chart for managing the project so that appropriate decisions are taken quickly. However, the actual number of technical and financial personnel to be deployed and the deployment schedule shall be prepared by the PMC and mutually agreed upon after award of work.
- (g) The deployment schedule shall be prepared in a manner that all the functions required to be performed by the PMC as per the scope of their work are performed completely and efficiently. The deployment schedule shall be reviewed from time to time and necessary revisions/ adjustments shall be made in the schedule as may be found necessary on the basis of joint assessment of the site requirements by the IIIT Sri City and the PMC.
- (h) The Key personnel of the PMC shall not be changed during the implementation of the project without prior approval from IIIT Sri City.
- (i) The PMC shall be responsible for complete management and construction supervision of all the activities of the projects. PMC would be required to perform broadly the following activities at different stages of the project:
 - i. Construction Stage.
 - (a) PMC shall ensure that no time and cost overrun occurs.
 - (b) PMC shall provide Construction Management Services from the start of construction up-to commissioning and handing over of the project to the IIIT Sri City for use. It shall also be the responsibility of the PMC to liaise and coordinate with various agencies for smooth execution of the project.
 - (c) Responsibilities of Project Management Consultant for construction stage shall, inter-alia, be as under
 - (i) Assemble multi-disciplinary construction management team and have detailed interaction with the Architect and the contractor's Project Team

on behalf of the IIIT Sri City to initiate all preliminary actions and mobilization.

- (ii) Prepare detailed coordinated construction schedule.
- (iii) To ensure that the good for construction drawings are finalized after coordination with other disciplines and all agencies.
- (iv) Drawing up and putting in place a Quality Assurance Plan as well as a Safety Assurance Plan along with an appropriate and efficient mechanism to ensure their effective implementation at site
- (v) Day-to-day supervision of work to ensure proper quality, workmanship and timely completion of the work by employing adequate number & level of engineers & supervisory staffs as per sound engineering practice. PMC will also depute its Quantity Surveying team as a part of the project team for vetting/ checking of the bills.
- (vi) Checking fabrication drawings, bar-bending schedules and all other architectural/Structural details during construction.
- (vii) Conduct site meetings & coordination meetings with all agencies for timely completion of the project.
- (viii) Carryout quality assurance checks & adhere to maintain quality reports.
- (ix) Rendering timely advice for implementing special measures for effecting cost/quality/time benefit for the project.
- (x) Interact & Liaise with IIIT Sri City to understand, integrate and link the services to the building services.
- (xi) Provide quick clarifications to designs or details that have been provided vide drawings or immediate solutions to the clarifications sought by the Contractors.
- (xii) Check and inspect testing of materials and work as required. If so required, testing and checking of manufactured items have to be carried out at the manufacturer's Factory as per provision in the Contract.
- (xiii) Checking and Certification of contractors running and final bills of the works executed for the purpose of payment to be released to the construction agencies.
- (xiv) Provide contract administration services of all Contract Agreements and devising a suitable dispute-resolution mechanism to facilitate a quick and amicable settlement of disputes, if any.
- (xv) Final inspection, supervision of testing and commissioning of various systems and assisting the IIIT Sri City in taking over of various parts of works and of various systems.
- (xvi) Generate and submit to the IIIT Sri City time-to-time progress reports in the agreed formats and at the agreed frequency. For this all the necessary data relevant to the execution of work including materials brought and consumed at IIIT Sri City site, hindrances if any, IIIT Sri City records of daily labour deployed etc. shall be maintained.
- (xvii) Regular review and monitoring on PMC activities shall be done by IIIT Sri City.
- (xviii) PMC shall also apprise the IIIT Sri City of the progress and/or activities of the project on fortnight / monthly basis as deemed fit by IIIT Sri City by preparing and submitting monitoring reports. The report shall inter-alia include the following

- (a) Name of Project
 - (b) Project Management Consultant
 - (c) Name and details of the Contractor
 - (d) Scope of Works of Contractor
 - (e) Date of Commencement/Date of expected Completion: Scheduled & Actual
 - (f) Major Issues and Decisions Pending
 - (g) Status of Progress of Work
 - (h) Areas of Concern
 - (i) List of Registers Maintained by PMC
 - i. Labour Deployment Chart
 - ii. List of Equipment Mobilized at Site
 - (j) Materials/Personnel at Site
 - (k) Status of Payment to Contractor
 - (l) Test results of materials
 - (m) Photographs of the Site
 - (n) Site Order Book
 - (o) Visitor's Site Inspection
- (xix) PMC shall be assisting IIIT Sri City for dealing with the Arbitration cases between PMC and Contractor, if any, for contracts entered with various contractors. PMC will assist IIIT Sri City to prepare claims/counter claims, attend hearings and provide all necessary assistance to the Arbitrator till final settlement of disputes which shall be following Arbitration & Conciliation Act, 1996. It shall be the sole responsibility of PMC to defend the case including on behalf of IIIT Sri City. PMC shall take all necessary steps to safeguard IIIT Sri City interest while awarding the works to the contractor.
- ii. Post Construction Stage.
- (a) During this phase, the activities are likely to be as under
 - (i) Settlement of all accounts of the contractors
 - (ii) Witness testing & commissioning of all utilities and certify the same. Provide project completion report which shall contain all technical and financial information of the project.
 - (iii) Co-ordinate with vendors/contractors and arrange for user operation & maintenance manuals and training to IIIT Sri City. All warranties and guarantees on equipment/fixtures etc. procured by the contractors shall be in the name of IIIT Sri City and appropriate clauses will be inserted in the tender documents by PMC in this regard.
 - (iv) Provide adequate engineering and supervisory staff for day-to-day inspection / monitoring of works and during Defect Liability Period and issue of timely notice to vendors/agencies for rectification of defects, if observed.
 - (v) Any other activity that is deemed necessary for the project execution & completion, but not included in the above-mentioned list shall form the part of scope of work of the PMC and the decision of IIIT Sri City shall be final in this regard.

2. Mandatory PMC Team.

The Agency shall depute project specific engineers to render the said PMC services. An indicative Roles and Responsibility Matrix proposed for this project is given below: -

Designation	Min Qualification	Min. Experience	No.	Relevant Experience
Project Manager	BE Civil	15 Years	1	Should have managed the entire project and also the cost control process
Planning / Billing Engineer	BE Civil	7 Years	1	Should have supported the Project Manager in document preparation and coordination with clients.
Project Engineer (Civil)	BE Civil	6 Years	1	Should have been responsible for construction, installation, quality, safety and progress of civil works at site.
Project Engineer (MEP)	BE Electrical / Mechanical	6 Years	1	Should have been responsible for installation, quality and progress of electrical and mechanical works at site.

APPENDIX – “A”: LETTER OF PROPOSAL

APPENDIX – “B”: INTEGRITY PACT

APPENDIX – “C”: POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

APPENDIX – “D”: LETTER OF TRANSMITTAL

APPENDIX – “E”: MANPOWER DEPLOYMENT BY PMC AT IIIT SRI CITY HOSTEL III & IV WORKS

FORM A: FINANCIAL INFORMATION

FORM B: FORM OF BANKERS’ CERTIFICATE FROM A SCHEDULED BANK

FORM C: WORK EXPERIENCE IN SIMILAR WORKS

FORM D: REPORT OF WORKS REFERRED IN FORM ‘C’

FORM E: ORGANIZATION STRUCTURE

FORM F: GENERAL APPROACH AND METHODOLOGY, WORK AND STAFFING SCHEDULE

FORM G: FORM OF PERFORMANCE BANK GUARANTEE BOND

FORM H: PRICE BID (ATTACHED SEPARATELY)

APPENDIX-A

LETTER OF PROPOSAL

(On bidder's letter head)

Dated:

The Registrar,
Indian Institute of Information Technology Sri City, Chittoor
630, Gnan Marg, Sri City
Chittoor District – 517 646
Andhra Pradesh.

Sub: Selection of Consultant for providing Project Management Consultancy Services for Construction of Hostel III & IV and Dining Hall works for IIIT Sri City.

Dear Sir,

1. With reference to your RFP document. NIT No.: IIIT/RFP/PMC/2021/014, I/we, having examined the Bidding Documents and understood their contents, hereby submit my/our proposal for the aforesaid Project. The proposal is unconditional and unqualified.
2. All information provided in the **proposal** and in the Appendices are true and correct.
3. This statement is made for the purpose of qualifying as a bidder for undertaking the Project.
4. I/ We shall make available to the Authority any additional information it may find necessary or require to supplement or authenticate the Bid.
5. I/ We acknowledge the right of the Authority to reject our proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.
6. We certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty or a judicial pronouncement or arbitration award, nor been expelled from any project or contract nor have had any contract terminated for breach on our part.
7. We certify that we have not been barred by the IIIT Sri City or any other state government in India (SG) or Government of India (GoI), or any of the agencies of SG/GoI from participating in its projects.
8. I/ We declare that:
 - (a) I/ We have examined and have no reservations to the Bidding Documents, including any Addendum issued by the Authority.
 - (b) I/ We do not have any conflict of interest in accordance the RFP document;
 - (c) I/We have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, as defined in the RFP document, in respect of any tender or

request for proposal issued by or any agreement entered into with the Authority or any other public sector enterprise or any government, Central or State; and

- (d) I/ We hereby certify that we have taken steps to ensure that in conformity with the provisions of the RFP, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice.
9. I/ We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any proposal that you may receive nor to invite the bidders to Bid for the Project, without incurring any liability to the bidders, in accordance with the RFP document.
 10. I/ We declare that we are not a Member of any other firm submitting a proposal for the Project.
 11. I/ We certify that we have not been convicted by a Court of Law or indicted or adverse orders passed by a regulatory authority which could cast a doubt on our ability to undertake the Project or which relates to a grave offence that outrages the moral sense of the community.
 12. I/ We further certify that in regard to matters relating to security and integrity of the country, we have not been charge-sheeted by any agency of the Government or convicted by a Court of Law for any offence committed by us or by any of our Associates.
 13. I/ We further certify that no investigation by any regulatory authority is pending either against us or against our Associates or against our Registrar or any of our Directors/ Managers/ employees.
 14. I/ We undertake that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the guidelines referred to above, we shall intimate the Authority of the same immediately.
 15. I/We hereby irrevocably waive any right which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of the bidder, or in connection with the Bidding Process itself, in respect of the above mentioned Project and the terms and implementation thereof.
 16. In the event of my/ our being declared as the successful bidder, I/We agree to enter into a Service Agreement in accordance with the draft that has been provided to me/us prior to the proposal Due Date. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.
 17. I/We have studied all the Bidding Documents carefully and also surveyed the project site. We understand that except to the extent as expressly set forth in the Service Agreement, we shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of or concerning or relating to the Bidding Process including the award of assignment.
 18. The Consultancy Fee has been quoted by me/us after taking into consideration all the terms and conditions stated in the RFP, draft Service Agreement.
 19. I/We offer and attach as specified (i) EMD of Rs. 80,000/- (Rupees Eighty Thousand only) to the Authority in accordance with the RFP Document.
 20. I/We agree to keep this offer valid for 120 (one hundred and Twenty) days from the

proposal Due Date specified in the RFP.

21. I/We agree and undertake to abide by all the terms and conditions of the RFP document. In witness thereof, I/we submit this proposal under and in accordance with the terms of the RFP document.

Yours faithfully,

(Signature of the Authorized signatory)

(Name and designation of the of the Authorized signatory)

Name and seal of bidder

APPENDIX – B

INTEGRITY PACT

To be signed by the bidder and same signatory competent / authorized to sign the relevant contract on behalf of IIIT SRI CITY.

INTEGRITY AGREEMENT

This Integrity Agreement is made at..... on this day of 20.....

BETWEEN

Indian Institute of Information Technology Si City represented through the Registrar,

.....

(Name of Office)

IIIT Sri City,, (Hereinafter referred

as the

(Address of Office)

‘Principal/Owner’, which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

AND

.....

(Name and Address of the Individual/firm/Company)

through (Hereinafter referred to as

the

(Details of duly authorized signatory)

“Bidder/Contractor” and which expression shall unless repugnant to the meaning or context hereof include its successors and permitted assigns)

Preamble

WHEREAS the Principal / Owner has floated the Tender (NIT No

.....)

(hereinafter referred to as “Tender/Bid”)

and intends to award, under laid down organizational procedure, contract for

.....

(Name of work)

hereinafter referred to as the “Contract”.

AND WHEREAS the Principal/Owner values full compliance with all relevant laws of the land, rules, regulations, economic use of resources and of fairness/transparency in its relation with its

Bidder(s) and Contractor(s).

AND WHEREAS to meet the purpose aforesaid both the parties have agreed to enter into this Integrity Agreement (hereinafter referred to as "Integrity Pact" or "Pact"), the terms and conditions of which shall also be read as integral part and parcel of the Tender/Bid documents and Contract between the parties.

NOW, THEREFORE, in consideration of mutual covenants contained in this Pact, the parties hereby agree as follows and this Pact witnesses as under:

Article 1: Commitment of the Principal/Owner

1. The Principal/Owner commits itself to take all measures necessary to prevent corruption and to observe the following principles:
 - (a) No employee of the Principal/Owner, personally or through any of his/her family members, will in connection with the Tender, or the execution of the Contract, demand, take a promise for or accept, for self or third person, any material or immaterial benefit which the person is not legally entitled to.
 - (b) The Principal/Owner will, during the Tender process, treat all Bidder(s) with equity and reason. The Principal/Owner will, in particular, before and during the Tender process, provide to all Bidder(s) the same information and will not provide to any Bidder(s) confidential / additional information through which the Bidder(s) could obtain an advantage in relation to the Tender process or the Contract execution.
 - (c) The Principal/Owner shall endeavour to exclude from the Tender process any person, whose conduct in the past has been of biased nature.
2. If the Principal/Owner obtains information on the conduct of any of its employees which is a criminal offence under the Indian Penal code (IPC)/Prevention of Corruption Act, 1988 (PC Act) or is in violation of the principles herein mentioned or if there be a substantive suspicion in this regard, the Principal/Owner will inform the Chief Vigilance Officer and in addition can also initiate disciplinary actions as per its internal laid down policies and procedures.

Article 2: Commitment of the Bidder(s)/Contractor(s)

1. It is required that each Bidder/Contractor (including their respective officers, employees and agents) adhere to the highest ethical standards, and report to the Government / Department all suspected acts of fraud or corruption or Coercion or Collusion of which it has knowledge or becomes aware, during the tendering process and throughout the negotiation or award of a contract.
2. The Bidder(s)/Contractor(s) commits himself to take all measures necessary to prevent corruption. He commits himself to observe the following principles during his participation in the Tender process and during the Contract execution:
 - (a) The Bidder(s)/Contractor(s) will not, directly or through any other person or firm, offer, promise or give to any of the Principal/Owner's employees involved in the Tender process or execution of the Contract or to any third person any material or other benefit which he/she is not legally entitled to, in order to obtain in exchange any advantage of any kind whatsoever during the Tender process or during the execution of the Contract.

- (b) The Bidder(s)/Contractor(s) will not enter with other Bidder(s) into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to cartelize in the bidding process.
 - (c) The Bidder(s)/Contractor(s) will not commit any offence under the relevant IPC/PC Act. Further the Bidder(s)/Contractor(s) will not use improperly, (for the purpose of competition or personal gain), or pass on to others, any information or documents provided by the Principal/Owner as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.
 - (d) The Bidder(s)/Contractor(s) of foreign origin shall disclose the names and addresses of agents/representatives in India, if any. Similarly, Bidder(s)/Contractor(s) of Indian Nationality shall disclose names and addresses of foreign agents/representatives, if any. Either the Indian agent on behalf of the foreign principal or the foreign principal directly could bid in a tender but not both. Further, in cases where an agent participates in a tender on behalf of one manufacturer, he shall not be allowed to quote on behalf of another manufacturer along with the first manufacturer in a subsequent/parallel tender for the same item.
 - (e) The Bidder(s)/Contractor(s) will, when presenting his bid, disclose any and all payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries in connection with the award of the Contract.
3. The Bidder(s)/Contractor(s) will not instigate third persons to commit offences outlined above or be an accessory to such offences.
 4. The Bidder(s)/Contractor(s) will not, directly or through any other person or firm indulge in fraudulent practice means a willful misrepresentation or omission of facts or submission of fake/forged documents in order to induce public official to act in reliance thereof, with the purpose of obtaining unjust advantage by or causing damage to justified interest of others and/or to influence the procurement process to the detriment of the Government interests.
 5. The Bidder(s)/Contractor(s) will not, directly or through any other person or firm use Coercive Practices (means the act of obtaining something, compelling an action or influencing a decision through intimidation, threat or the use of force directly or indirectly, where potential or actual injury may befall upon a person, his/ her reputation or property to influence their participation in the tendering process).

Article 3: Consequences of Breach

Without prejudice to any rights that may be available to the Principal/Owner under law or the Contract or its established policies and laid down procedures, the Principal/Owner shall have the following rights in case of breach of this Integrity Pact by the Bidder(s)/Contractor(s) and the Bidder/ Contractor accepts and undertakes to respect and uphold the Principal/Owner's absolute right:

1. If the Bidder(s)/Contractor(s), either before award or during execution of Contract has committed a transgression through a violation of Article 2 above or in any other form, such as to put his reliability or credibility in question, the Principal/Owner after giving 14 days' notice to the contractor shall have powers to disqualify the

Bidder(s)/Contractor(s) from the Tender process or terminate/determine the Contract, if already executed or exclude the Bidder/Contractor from future contract award processes. The imposition and duration of the exclusion will be determined by the severity of transgression and determined by the Principal/Owner. Such exclusion may be forever or for a limited period as decided by the Principal/Owner.

2. Forfeiture of EMD/Performance Guarantee/Security Deposit: If the Principal/Owner has disqualified the Bidder(s) from the Tender process prior to the award of the Contract or terminated/determined the Contract or has accrued the right to terminate/determine the Contract according to Article 3(1), the Principal/Owner apart from exercising any legal rights that may have accrued to the Principal/Owner, may in its considered opinion forfeit the entire amount of Earnest Money Deposit, Performance Guarantee and Security Deposit of the Bidder/Contractor.
3. Criminal Liability: If the Principal/Owner obtains knowledge of conduct of a Bidder or Contractor, or of an employee or a representative or an associate of a Bidder or Contractor which constitutes corruption within the meaning of IPC Act, or if the Principal/Owner has substantive suspicion in this regard, the Principal/Owner will inform the same to law enforcing agencies for further investigation.

Article 4: Previous Transgression

1. The Bidder declares that no previous transgressions occurred in the last 5 years with any other Company in any country confirming to the anticorruption approach or with Central Government or State Government or any other Central/State Public Sector Enterprises in India that could justify his exclusion from the Tender process.
2. If the Bidder makes incorrect statement on this subject, he can be disqualified from the Tender process or action can be taken for banning of business dealings/ holiday listing of the Bidder/Contractor as deemed fit by the Principal/ Owner.
3. If the Bidder/Contractor can prove that he has resorted / recouped the damage caused by him and has installed a suitable corruption prevention system, the Principal/Owner may, at its own discretion, revoke the exclusion prematurely.

Article 5: Equal Treatment of all Bidders/Contractors/Subcontractors

1. The Bidder(s)/Contractor(s) undertake(s) to demand from all subcontractors a commitment in conformity with this Integrity Pact. The Bidder/Contractor shall be responsible for any violation(s) of the principles laid down in this agreement/Pact by any of its Subcontractors/sub-vendors.
2. The Principal/Owner will enter into Pacts on identical terms as this one with all Bidders and Contractors.
3. The Principal/Owner will disqualify Bidders, who do not submit, the duly signed Pact between the Principal/ Owner and the bidder, along with the Tender or violate its provisions at any stage of the Tender process, from the Tender process.

Article 6- Duration of the Pact

This Pact begins when both the parties have legally signed it. It expires for the Contractor/Vendor 12 months after the completion of work under the contract or till the continuation of defect liability period, whichever is more and for all other bidders, till the Contract has been awarded.

If any claim is made/lodged during the time, the same shall be binding and continue to be valid despite the lapse of this Pacts as specified above, unless it is discharged/determined by the Competent Authority, IIIT SRI CITY.

Article 7- Other Provisions

1. This Pact is subject to Indian Law, place of performance and jurisdiction is the Headquarters of the Division of the Principal/Owner, who has floated the Tender.
2. Changes and supplements need to be made in writing. Side agreements have not been made.
3. If the Contractor is a partnership or a consortium, this Pact must be signed by all the partners or by one or more partner holding power of attorney signed by all partners and consortium members. In case of a Company, the Pact must be signed by a representative duly authorized by board resolution.
4. Should one or several provisions of this Pact turn out to be invalid; the remainder of this Pact remains valid. In this case, the parties will strive to come to an agreement to their original intentions.
5. It is agreed term and condition that any dispute or difference arising between the parties with regard to the terms of this Integrity Agreement / Pact, any action taken by the Owner/Principal in accordance with this Integrity Agreement/ Pact or interpretation thereof shall not be subject to arbitration.

Article 8- LEGAL AND PRIOR RIGHTS

All rights and remedies of the parties hereto shall be in addition to all the other legal rights and remedies belonging to such parties under the Contract and/or law and the same shall be deemed to be cumulative and not alternative to such legal rights and remedies aforesaid. For the sake of brevity, both the Parties agree that this Integrity Pact will have precedence over the Tender/Contact documents with regard any of the provisions covered under this Integrity Pact.

IN WITNESS WHEREOF the parties have signed and executed this Integrity Pact at the place and date first above mentioned in the presence of following witnesses:

(For and on behalf of Principal/Owner) WITNESSES:

1

(Signature, name and address)

2

(Signature, name and address)

Place:

Dated:

APPENDIX - C

POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

Know all men by these presents, We, _____ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorize Mr. / Ms (Name), son/daughter/wife of _____ and presently residing at _____, who is [presently employed with us/ and holding the position of _____], as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our proposal for selection of **Project Management Consultancy Services for Construction of Hostel III & IV and Dining Hall works at IIIT Sri City campus** butnot limited to signing and submission of all applications, Proposal and other documents and writings, participate in bidders' and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Service Agreement and undertakings consequent to acceptance of our Bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our proposal for the said Project and/or upon award thereof to us and/or till the entering into of the Service Agreement with the Authority.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawful y doneor caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Powerof Attorney and that al acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____ THE ABOVE NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS _____ DAY OF _____, 2021.

For _____

(Signature)

(Name, Title and Address)

APPENDIX - D

LETTER OF TRANSMITTAL

From:

(Full Address of the Bidder)

To:

Registrar,
Indian Institute of Information Technology Sri City,
630, Gnan Marg, Sri City
Chittoor District – 517 646
Andhra Pradesh.

Sub: Submission of Eligibility Documents for Project Management Consultancy (PMC) Services – For Construction of Hostel III & IV and Dining Hall Works at IIIT Sri City.

Sir,

Having examined the details given in Notice Inviting Request for Proposal published in the newspapers and bid documents for the above work, we hereby submit the eligibility documents and financial bid documents.

1. We hereby certify that all the statements made and information supplied in the enclosed forms and accompanying statements are true and correct.
2. We have furnished all information and details necessary for eligibility document and have no further pertinent information to supply.
3. We submit the requisite certified Solvency Certificate and authorize the Registrar, IIIT Sri City to approach the Bank issuing the solvency certificate to confirm the correctness thereof. We also authorize Registrar to approach individuals, employers, firms and corporation and to visit the works completed by us in the past or are in progress at present, to verify our competence and general reputation.
4. We submit the following certificates in support our suitability, technical know-how & capability for having successfully completed the following works:

<i>Sl. No.</i>	<i>Name of work</i>	<i>Certificate from</i>
1.		

Enclosures : nos.

Date of submission:
Applicant

Signature of

APPENDIX - E

Manpower deployment by PMC at IIIT Sri City Hostel III & IV Construction

Sl. No.	Activity / Description	Manpower Deployment in numbers			
		Senior Level (Post Graduate Engineer)	Middle Level (Graduate Engineer)	Junior Level	
				Diploma Engineer	Supervisor
1	Team Lead / management			NA	NA
2	Structural Engineering a) Design b) Execution				
3	PH Engineering i. Design ii. Execution				
4	Quality control				
5	Electrical Engineer, HVAC a) Design b) Execution				
6	Safety Engineer				
7	Estimation / tendering / billing				
8	Project execution (supervisory staff) a) AE b) JE c) Supervisor				
9	GRIHA / Surveyor / Geo Technical Specialist				

FORM - A

FINANCIAL INFORMATION

- I. Financial Analysis – Details to be furnished Duly supported by figures in Balance Sheet / Profit and Loss Account for 5(five) years and certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (Copies to be attached).

Sl. No	Details	(1)	(2)	(3)	(4)	(5)
i)	Gross annual turnover in construction works.					
ii)	Profit / Loss					
iii)	Financial Position :					
	a) Cash					
	b) Current assets					
	c) Current liabilities					
	d) Working Capital (b-c)					
	e) Current Ratio :					
	Current Assets / Current Liabilities (b/c)					
	f) Acid Test Ratio Quick Assets / Current Liabilities (a/c)					

Financial Years

- II. Certificate of Financial Soundness from Bankers of Applicant. (Form – B)

- III. Financial arrangements for carrying out the proposed works.

Note: Attach additional sheets, if necessary

(Signature of Applicant)

FORM - B

FORM OF BANKERS' CERTIFICATE FROM A SCHEDULED BANK

The is to certify that to the best of our knowledge and information that M/s. / Shri _____ having marginally noted address, a customer of our bank are/ is respectable and can be treated as good for any engagement up to a limit of Rs. _____ (Rupees _____)

This certificate is issued without any guarantee or responsibility on the bank or any of the officers.

Date:

(Signature)

For the Bank

NOTE:

- (1) Bankers certificates should be on letter head of the Bank, in sealed cover addressed to tendering authority.
- (2) In case of partnership firm, certificate should include names of all partners as recorded with the Bank.

FORM -C

DESCRIPTION OF EXPERIENCE OF BIDDER TO ILLUSTRATE QUALIFICATIONS

(NOT TO EXCEED THREE PAGE FOR EACH PROJECT)

(Please provide information only for a project for which your firm was legally contracted by the client as a corporate entity)

(1)	Project Name:	
(2)	Project Location and Country:	
(3)	Project Cost :	
(4)	Name of Client :	
(5)	Start Date (Month/Year):	
(6)	Completion Date: (Month/Year)	
(7)	Name of Associated Firm(s), if any:	
(8)	Name of Senior Staff (Project Director/Coordinate Team Leader) Involved and Functions Performed	
(9)	Detailed Narrative Description of Project, defining clearly the specific areas of services provided.	
(10)	Detailed Description of Actual Services Provided the firm:	
(11)	Professional Staff Provided by the Firm: No. of Staff:	
(12)	No. of Person-Months:	
(13)	Responsibilities of the firm	
(14)	Approx. Value of Services (INR):	
(15)	No. of Person-Months of Professional Staff Prove by Associated Firm(s):	

Note: The following supporting documents should necessarily be submitted by the bidders without which the submission shall not be considered for evaluation -

- a. Experience of Project Management Consultancy (from Project commencement to Completion) should be supported by a certificate from the client from an officer of not below the rank of Registrar in a Government department, or Project Director or General Manager in a Government department. The certificate from the client should clearly set out the name of the project, activities undertaken, project cost as given in below format.
- b. In case the Project cost is not set out in the certificate from the client, the bidders can submit a certificate from Statutory Auditor indicating the same.

Certificate Format

It is to certify that M/s _____ was awarded the work of _____ vide agreement No _____. The total project cost is Rs. _____ the consultancy fees for the construction supervision consultant is Rs. _____. As a part of the above contract, the consultant have successfully completed satisfactorily the work on _____ dd/mm/yyyy of _____ (name of the Project) _____ construction project in the State of _____ whose total built up area is _____ sq.m. Their work is found to be satisfactory.

(Signature)

Designation:

Contact Number:

Office Seal

FORM-D

Report of Works Referred in Form 'C'

(Furnish this information for each individual work from the employer for whom the work was executed)

1. Name of Work / Project & Location:
2. Nature / Description of Work:
3. Agreement No.
4. Estimated Cost
5. Tendered Cost
6. Actual value of work done:
7. Date of start:
8. Date of completion:
 - a) Stipulated date of completion
 - b) Actual date of completion
9. Amount of compensation levied for delayedCompletion if any.
10. Performance report
 - i. Quality of work Very good/ Good/ Fair/Poor
 - ii. Financial Soundness Very good/ Good/ Fair/Poor
 - iii. Technical Proficiency Very good/ Good/ Fair/Poor
 - iv. Resourcefulness Very good/ Good/ Fair/Poor
 - v. General behavior Very good/ Good/ Fair/Poor

Registrar or Equivalent

(Seal of the organization)

Date:

FORM-E

Structure of the Organization

1.	Name and address of the bidder	
2.	Telephone No. / Fax No. / email address/website	
3.	Legal status of bidder (Attach copies of original document defining the legal status). The applicant is: a) An individual b) A proprietary Firm c) A Firm in partnership d) A limited company or corporation.	
4.	Particulars of registration with various Govt. bodies (Attach attested photocopies) a) Registration Number b) Organization / Place of registration. c) Date of validity	
5.	Name and title of Directors and officers with designation to be concerned with this work.	
6.	Designation of individuals authorized to act for the organization.	
7.	Was the bidder ever required to suspend construction for a period of more than six months continuously after he commenced the construction? If so, give the name of the project and reasons of suspension of work.	
8.	Has the bidder or any constituent partners (s) in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.	
9.	As the bidder, or any constituent partner in case of partnership firm, ever been debarred/ black listed for tendering in any organization at any time? If so, give details.	

10.	Has the bidder, or any constituent partner in case of partnership firm, ever been convicted by the court of law? If so, give details.	
11.	In which field of Civil Engineering construction the bidder has specialization and interest?	
12.	Any other information considered necessary but not included above.	

(Signature of Applicant)

FORM-F

GENERAL APPROACH AND METHODOLOGY, WORK AND STAFFING SCHEDULE

Technical approach, methodology and work plan are key components of the Technical Proposal. The Consultant is suggested to present their Technical Proposal (not more than 10 pages, inclusive of charts and diagrams) divided into the following three chapters:

- a) Technical Approach and Methodology,
- b) Work Plan, and
- c) Organization and Staffing,

- a) **Technical Approach and Methodology:** In this chapter Consultant should explain their understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. They should highlight the problems being addressed and their importance, and explain the technical approach they would adopt to address them. They should also explain the methodologies they propose to adopt and highlight the compatibility of those methodologies with the proposed approach.
- b) **Work Plan:** In this chapter they should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the Client), and delivery dates of the reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TOR and ability to translate them into a feasible working plan. A list of the final documents, including reports, drawings, and tables to be delivered as final output, should be included here.
- c) **Organization and Staffing:** In this chapter they should propose the structure and composition of their team. They should list the main disciplines of the assignment, the key expert responsible, and proposed technical and support staff.

(Signature of Applicant)

FORM - G

FORM OF BANK GUARANTEE BOND

1. In consideration of Indian Institute of Information Technology Sri City, Chittoor (hereinafter called "The IIIT Sri City, Chittoor") having agreed to exempt (hereinafter called "the said Contractor(s)") from the demand under the terms and conditions of an Agreement dated _____ made between _____ and _____ for _____ (hereinafter called "the said Agreement of security deposit for the due fulfillment by the said Contractor (s) of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. _____ (Rupees _____ only).

We, _____ (hereinafter referred to as "the bank" (indicate the name of the bank) at the request of _____ [Contractor(s) do hereby undertake to pay the IIIT Sri City Chittoor an amount not exceeding Rs. against any loss or demand caused to or suffered or would be caused to or suffered by the IIIT Sri City Chittoor by reason of any breach by the said Contractor (s) of any of the terms or conditions contained in the said Agreement.

2. We _____ do hereby undertake to pay the amounts

(Indicate the name of the bank)

due and payable under this guarantee without any demur, merely on a demand from the Indian Institute of Information Technology Sri City, Chittoor stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the IIIT Sri City, Chittoor by reason of breach by the said Contractor (s) of any of the terms or conditions contained in the said Agreement or by reasons of the Contractor (s) failure to perform the said Agreement. Any such demand made on the bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.

3. We, undertake to pay to the IIIT Sri City, Chittoor any money so demanded notwithstanding any dispute or disputes raised by the Contractor (s) / Supplier (s) in any suit or proceeding pending before any Court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the Contractor (s) / Supplier (s) shall have no claim against us for making such payment.

4. We, _____ further agree that the Guarantee herein contained (indicate the name of Bank) shall remain in full force and effect during the period that would

be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of the IIIT Sri City, Chittoor under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till the authorized officer of the IIIT Sri City, Chittoor certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said Contractor (s) and accordingly of the said Agreement have been fully and properly carried out by the said Contractor (s) and accordingly discharges this guarantee. Unless a demand or claim under this guarantee is made on us in writing on or before the expiry of 6 months of completion of contract we shall be discharged from all liability under this guarantee thereafter.

5. We further agree with the IIIT Sri City, Chittoor, that the IIIT Sri City, Chittoor Shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time to performance by the said Contractor (s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the IIIT Sri City, Chittoor against the said Contractor (s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Contractor (s) or for any forbearance, act or commission on the part of the IIIT Sri City, Chittoor or any indulgence by the IIIT Sri City, Chittoor to the said Contractor (s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor (s).
7. We lastly undertake not to revoke this guarantee during (indicate the name of bank) its currency except with the prior consent of the IIIT Sri City, Chittoor in writing.

Dated the Day of21

For

(indicate the name of bank)