



Indian Institute of Information Technology, Sri City, Chittoor

NOTICE INVITING QUOTATION

No.: IIITS/NIQ/DISPOSAL/SCRAP/2021/003, Dt. 07.10.2021

Sub: - Notice inviting quotations for the Disposal of Unusable material at Stilt Floor of Academic Block of Indian Institute of Information Technology Sri City, Chittoor.

Quotations are invited from resourceful agencies / local vendors for "**Quotation for the Disposal of Unusable Materials**" addressed to the Registrar, IIIT Sri City, Chittoor and submit all specified documents.

Quantity and specifications of the items are mentioned in **Annexure A**.

Bid Issue Date	October 07, 2021
Last Date Of Bid Submission	October 18, 2021 up to 13:00 Hrs
Date Of Bid Opening	October 18, 2021 at 15:00 Hrs
Mode of Submission	Hard copy in SINGLE bid system
Address for Submission	The Registrar Indian Institute of Information Technology Sri City, Chittoor 630, Gnan Marg, Sri City, Satyavedu Mandal, Chittoor District, Andhra Pradesh – 517 646.

Date: October 07, 2021

Place: IIIT Sri City

For & On behalf of IIIT Sri City, Chittoor

ERSR Somayajulu

Authorized Signatory




Signature of the tenderer with seal

PART "A": NIQ DETAILS

1. **Tender Documents:** The Interested parties may collect the tender documents from the Office of the Registrar and also download from web-site of IIIT Sri City - <https://www.iiits.ac.in/tenders/>
2. Bidders are advised to visit the website frequently to find any addendum/ Corrigendum issued or extension of due date for submission, etc. No separate intimation will be issued /advertised in this regard.
3. The tender in SINGLE bid systems in sealed envelope shall be submitted in the office of Registrar in the prescribed format before the due date and time as mentioned in NIQ. No other mode of submission is acceptable.
4. **Sealing and Marking of Bids:**
The Techno-Commercial bid must be sealed in an envelope, duly super-scribed as "Techno-Commercial Bid, NIQ No.: _____, Submission Deadline: _____".
5. Offer must be legible, clear and free from overwriting and cutting. Incomplete submissions are liable to be rejected.
6. The disposal of unusable material and clearing the debris from the Institute premises shall be completed **within 7 days** of award of work.
7. The quantities of various items given in Annexure-A are approximate. The quantities may increase/decrease at the time of allotment and/or execution of work. Bidder will be paid for the actual items/quantities disposed at site duly verified by the concerned officials of IIIT Sri City, Chittoor.
8. **Site Visit:** Every Tenderer/Bidder is expected to inspect the site/locations between Monday to Saturday from 10:00 Hrs to 16:00 Hrs except Sunday and Govt. holidays, to ascertain the exact requirement of the NIQ, at his own cost before quoting the rates.
9. **IIIT Sri City reserves the right:**
 - a. to accept or reject any or all quotations either in whole or in part or to invite revised price bids or to annul the bidding process
 - b. to postpone and/or extend the date of receipt/opening of quotation or to withdraw the same at any time before finalization without incurring any liability to the affected Tenderer / Bidder.
 - c. to omit/delete any item(s) of work from the schedule at the time of allotment or before the commencement of work without assigning any reason whatsoever.
10. If the date of opening of the quotation is declared as holiday, it will be opened on the next working at the same time.
11. **Financial Evaluation:** The Financial Bid (Tender) should be submitted strictly in the prescribed 'Annexure A' and should remain valid for a minimum of TWO (2) months.
 - a. Financial bids, which are incomplete and are not submitted in the prescribed format, will be summarily rejected.

Signature of the tenderer with seal

ERSR Sowmya Gubh



- b. The Financial bid should clearly contain the details (without erasers/overwriting etc.) as mentioned in the form.
12. The successful bidder needs to arrange for the shipping of the material and manpower to the locations as per the scope of the work.
13. The successful bidder has to ensure the safety of the manpower/vehicles deployed in the premises. IIIT Sri City will not be responsible for any incident arising during execution of the work.
14. **PAYMENT TERMS:**
- a. The successful bidder shall have to deposit 50% of amount quoted to IIIT Sri City Chittoor up on award of the work.
- b. Balance 50% of amount is to be paid to IIIT Sri City Chittoor before lifting the material from the Institute premises.
15. **TAXES AND DUTIES:** The Rates unless otherwise specified, will be deemed to include sales tax or GST or any other taxes and duties, which are in force or may be levied by the Central/State/Local Governments from time to time, on the production and sale of the goods.
16. On account of security consideration, some restrictions may be imposed by the security staff on the working and/ movement of men and materials etc. The contractor will be bound to follow all such restrictions/ instructions and he shall organize his work accordingly. No claim on this account, whatsoever, shall be payable.
17. IIIT Sri City reserves the right to change the quantity or add the item or cancel the item/service required.
18. **JURISDICTION:** All the disputes arising out of this order shall have exclusive jurisdiction of Chittoor, Andhra Pradesh only.

The Director, IIIT Sri City reserves the right to accept or reject any or all the Tenders without assigning any reason.

Er. S. R. Somanayagam



Annexure -1

EMD DECLARATION FORM

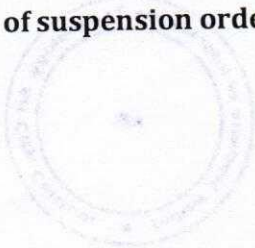
Proforma for Earnest Money Deposit (Bid Security) Declaration

Whereas, I/We (name of Agency) have submitted bids for the work of

I/ We hereby submit following declaration in lieu of submitting Earnest Money Deposit.

1. If after the opening of tender, I/We withdraw or modify my/our bid during the period fo validity of tender (including extended validity of tender) specified in the tender documents,
Or
2. If, after the award of work, I/We fail to sign the contract, or to submit performance guarantee before the deadline defined in the tender documents,

I/We shall be suspended for one year and shall not be eligible to bid for tenders in the Indian Institute of Information Technology Sri City, Chittoor from date of issue of suspension order.



(Signature of the Bidder, with Official Seal)

Annexure-2

DETAILS TO BE FURNISHED BY THE BIDDERS

1. Name of the Firm/Company:
2. Address for Communication:
3. Telephone/ Mobile No.:
4. E-mail:
5. Details of Proprietor/partner/Director
6. GST Registration No.:
7. PAN Number:

This is to certify that the above facts are true complete and correct to the best of my knowledge and belief. Further, it is certified that I/We have read and understood the terms and conditions of the Tender Notice.

I/We give an undertaking and give our unconditional and unequivocal acceptance of all terms and conditions of the Tender and agree to abide by these terms and conditions.

Name and Signature of the Firm/Company

Seal of the Firm/Company

Signature of the tenderer with seal

Annexure-3

Declaration regarding black-listing and/ or litigations

I/we hereby declare that our firm/agency is not black-listed by any Ministry or Department of Central Government/State Government or PSU or other bodies under the Central Government/State Government. I/we further declare that no criminal case is registered or pending against the firm/company or its owner/partners/directors anywhere in India.

Date the day of 2021

Signature of Bidder

Name & Address of Bidder

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PRICE BID: ANNEXURE 'A'**Name of Work: Disposal of Unusable Material at IIIT Sri City, Chittoor**

Sl. No.	Description of Material	Quantity (Approx.)	Unit	Rate (in Rs.)	Amount (in Rs.)
1	Aluminum – Sections of various sizes	65	Kgs		
2	Mild Steel (MS) – Pieces of various sizes	315	Kgs		
3	Galvanized Iron (GI) – Pieces of various sizes	260	Kgs		
4	Tube Light Frames & Exhaust Fans	27	Kgs		
5	2 Core & 3 Core Electrical Cables – Various Size Pieces	85	Kgs		
6	Side Table Racks	07	Nos		
7	Computer Tables	02	Nos		
8	Plywood (Cut Pieces of Various Sizes)	As in site	Lot		
9	Plastic (Various Material)	As in site	Lot		
10	Window Screens	30	Nos		
11	Copper Pipes (AC)	95	Kgs		
12	Particle Boards (approx. 3'x4' size)	60	Nos		
13	White Board – Classroom (approx. 4'x3' size)	03	Nos		
14	Ethernet Cables – LAN Cat 6	220	Kgs		
15	Debris 1. Carton Box 2. Packing Waste 3. False Ceiling Tiles 4. Interior Waste	As in site	Lot		
16	Newspaper	70	Kgs		
				TOTAL	

Amount in Words:

For & On behalf of IIIT Sri City, Chittoor

EVSR Sowayan

Authorized Signatory

Signature of the tenderer with seal

