

**Indian Institute of Information Technology, Sri City, Chittoor**



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**TENDER NOTICE**

**Tender No.:** IIITS/NIT/WORK/CABINS/2021/08

On behalf of IIIT Sri City, Chittoor, Andhra Pradesh, sealed tenders are invited from the eligible bidders as per the eligibility criteria mentioned in the tender document.

**Name of work:** Interior works- Providing New Faculty Cabins in 2<sup>nd</sup> floor of Academic Block, at IIIT Sri City.

<b>BID ISSUE DATE</b>	<b>March 15, 2021</b>
<b>LAST DATE OF BID SUBMISSION</b>	<b>March 27, 2021 up to 03.00 PM</b>
<b>DATE OF TECHNICAL BID OPENING</b>	<b>March 27, 2021 at 03.30 PM</b>
<b>DATE OF PRICE BID OPENING</b>	<b>To be informed to the shortlisted bidders</b>

**Date:** March 15, 2021

**Place:** IIIT Sri City

**Sd/-  
Registrar i/c**

# Indian Institute of Information Technology, Sri City, Chittoor

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## Indian Institute of Information Technology, Sri City, Chittoor

### Detailed Notice Inviting Tender

On behalf of IIIT Sri City, Chittoor, Andhra Pradesh, sealed tender are invited from the eligible bidders as per the eligibility criteria mentioned in the tender document for “**Interior works- Providing New Faculty Cabins in 2<sup>nd</sup> floor of Academic Block, at IIIT Sri City**”, complete as per the scope, specifications and direction of the IIIT Sri City.

The details are given below:

#### PART “A”: NIT DETAILS

1	NIT No.	IIITS/NIT/WORK/CABINS/2021/08
2	Name of Work	<b>Interior works- Providing New Faculty Cabins in 2<sup>nd</sup> floor of Academic Block, at IIIT Sri City</b>
3	Earnest Money Deposit	<b>Rs. 15,000/-</b> by demand draft favouring “IIIT Sri City Chittoor Opex Account”.
4	Performance Bank guarantee	<b>10% (Five Percent)</b> of the order value <b>award value</b> , rounded-up to nearest Rs.10/-) to be submitted in the attached format.
5	Period of Completion	30 days from the date of receipt of Letter of Acceptance/ work order.
6	Tender documents	<p><i>The Interested parties may download the tender documents from web-site of IIIT Sri City <a href="http://www.iiits.ac.in/tenders/">http://www.iiits.ac.in/tenders/</a></i></p> <p>Alternately, parties may collect the Tender documents from the Office of Registrar, IIIT Sri City, during working days (10.00 a.m. to 5.00 p.m.) up to one day before the last date for submission of tenders.</p> <p>Bidders are advised to visit the website frequently to find any addendum/ Corrigendum issued or extension of due date for submission, etc. No separate intimation will be issued /advertised in this regard.</p>
7	Mode of submission of tender	Hard copy in two – bid system

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8	Last date for Submission of tender	March 27, 2021 at 03:00 PM at Registrar Office, IIIT Sri City.
9	Opening of Technical Bid	March 27, 2021 at 03:30 PM at Registrar Office, IIIT Sri City.
10	Date of Price Bid Opening	To be informed to the short listed bidders
11	Technical Qualifying Criteria	As per the Eligibility Criteria and Other terms & Conditions enlisted under Part "C" of this tender,

Director, IIIT Sri City reserves the right to accept or reject any or all the Tenders without assigning any reason.

**PART “B”: INSTRUCTIONS TO BIDDERS**

1. The tender in two bid systems in sealed envelope shall be submitted in the office of Registrar in the prescribed format before the due date and time as mentioned in NIT. No other mode of submission is acceptable.
  
2. Sealing and Marking of Bids:
  - a. The Techno-Commercial bid (**Part 1**) must be sealed in a separate envelope (ENVELOPE- ONE) with Tender Fee (if any) and EMD, duly super-scribed as “Techno-Commercial Bid (Part 1), Tender No.: \_\_\_\_\_, Submission Deadline: \_\_\_\_\_”.
  - b. The Price bid (**Part 2**) should be sealed in separate envelopes (ENVELOPE-TWO), duly super-scribed as “Price Bid (Part 2) Tender No.: \_\_\_\_\_, Submission Deadline: \_\_\_\_\_”.
  - c. The above TWO separate sealed envelopes are to be put in a **bigger envelope (ENV ELOPE- THREE)**, which should also be sealed, duly super-scribed as Tender No.: \_\_\_\_\_, Submission Deadline: \_\_\_\_\_”.
  
3. Bid Security or Earnest Money Deposit (EMD) and Performance Security or Performance Bank Guarantee (PBG) and Validity Period:

Earnest Money Deposit (EMD)	<p>EMD of an amount of Prescribed amount must be submitted in the form of Demand Draft issued from any Nationalized/ Scheduled Bank in favour of “IIIT Sri City Chittoor Opex Account” payable at Sri City with the bid (part- 1).</p> <p>Tender received without EMD in part-1 (techno-commercial bid) will be rejected. No interest will be payable by IIIT Sri City on the Earnest Money Deposit.</p> <p>The EMD of all the unsuccessful tenderers will be returned to the respective tenderers through bank / RTGS transfer within 60 (sixty) days after placing the order / awarding the contract.</p> <p>EMD of successful bidder shall be returned after furnishing the performance security as per terms of tender. If the successful bidder fails to furnish the performance security or fails to commence the service as per the terms and conditions within stipulated period, the earnest money shall be liable to be forfeited by IIIT Sri City.</p>
	The successful tenderer, on whom order will be placed, has to submit a performance security of

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<p>Performance Security or Performance Bank Guarantee (PBG)</p>	<p>10% <b>(Ten Percent)</b> of the order value, (rounded-up to nearest Rs.10/-) in the prescribed form within 7 days of receipt of Work Order/ LoA.</p> <p>Performance security shall be submitted in the form of Demand Draft or in the form of Bank guarantee from any Nationalized/Scheduled Bank in favour of the IIIT Sri City Chittoor.</p> <p>Performance security should remain valid for a period of two months beyond the date of completion of all contractual obligations of the successful tenderer.</p> <p>No interest will be payable on the Performance Security deposited. In case the contractor fails to provide satisfactory service, the Performance Security submitted by the tenderer is liable to be forfeited.</p> <p>Performance security will be returned without any interest after satisfactory completion defects liability period.</p>
<p>Liquidated Damages</p>	<p>If the contractor fails to complete the work within the specified period or within the extended period, if any, liquidated damages shall be levied at the rate of 1% per week subject to a maximum of 10% of contract value</p>
<p>Tender Validity Period</p>	<p><b>The tender should be valid for 90 (Ninety) days from the date of the opening the tender.</b></p>

**PART "C": ELIGIBILITY CRITERIA AND OTHER TERMS & CONDITIONS**

1. Bidders who fulfill the following requirements shall only be eligible to apply
  - a. **Joint ventures/ Consortiums are not eligible.**
  - b. **Minimum Eligibility Criteria for submission of bid documents:**

The bidder must have prior experience of having successfully completed similar works during last seven years ending last day of receipt of tenders. Without required experience party will not be considered in this tender:

    - I. Three (3) similar works completed costing not less than **Rs. 1.2 lakh** each OR
    - II. Two (2) similar works completed costing not less than **Rs.1.5 lakh** each OR
    - III. One (1) similar works completed costing not less than **Rs.2.5 lakh**

Similar work shall mean: Interior decoration works, including construction of partitions, furniture, workstations, ceiling, etc.
2. **Performance / Work Experience:** Bidders must submit the documentary proof in support of meeting the minimum eligibility criteria in the technical bid of the tender. Simply an undertaking by the bidder for any item of the eligibility criteria shall not suffice the purpose.
3. The certified copies of all the documents as specified in NIT along with EMD details shall have to be submitted by the bidders along with technical and price bids (in two separate sealed envelopes), all enclosed in a sealed envelope in the office of The **Registrar, Indian Institute of Information Technology Sri City, Chittoor, 630, Gnan Marg, Chittoor District, Andhra Pradesh-517 646** on or before the due date of bid submission.
4. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website [www.iiits.ac.in](http://www.iiits.ac.in)
5. The rates quoted should be on firm and fixed basis and no variation of prices shall be entertained.
6. **Selection Procedure:**
  - a. **First Stage:** The technical bids will be opened on due date and time as mentioned above. Evaluation will be done as per the submitted documents in respect to the Minimum Eligibility Criteria as mentioned as above.
  - b. **Second Stage:** The price bid will be opened only of those vendors who meet the minimum qualifying criteria in First Stage and evaluated.

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7. The Tenderer will be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical and Price bids.
8. The competent authority on behalf of the Institute does not bind itself to accept the lowest or any of the bids and reserves the right to reject any or all the bids received without assigning any reasons.
9. All bids in which any of the prescribed condition is not fulfilled or any condition including that of **conditional rebate is put forth by the bidders shall be summarily rejected.**
10. IIIT Sri City reserves the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted. Also the Institute reserves the right to award and cancel any part-work while awarding the contract to the bidder.
11. The bid for the works shall remain open for acceptance for a period of Ninety (90) days from the date of opening of the tender. If any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the institute, then IIIT Sri City shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money as aforesaid. Further the bidders shall not be allowed to participate in the rebidding process of the work.
12. Bidder should go through the tender schedules carefully and upload the documents as asked; otherwise, the bid will be rejected. It is construed that the bidder has read all the terms and conditions before submitting their offer.
13. Execution of electrical works shall be as per tender conditions and technical specification, relevant IS and code of practice in conformity with the Indian Electricity Act, 1910 and the Indian Electricity Rules, 2005 amended up-to-date, CPWD specifications for electrical works Part -I (Internal), 2013, Part - II (External), 1994 as amended up-to-date of receipt of tender and other regulations and safety codes applicable at Sri City.
14. The bidder shall abide by all labour Acts/ Statutes prevailing including prohibition of deployment of child labour.
15. IIIT Sri City reserves the right to change the quantity or add the item or cancel the item/service required
16. In case of cancellation of order due to Non-compliance of the Terms and Conditions and Breach of the Contract, no compensation will be paid to the bidder towards progress of order/procurement.
17. For any dispute on this matter, the place of jurisdiction shall be Chittoor, Andhra Pradesh, India only & decision of Director, IIIT Sri City will be final



**PART "D": LIST OF DOCUMENTS TO BE ATTACHED ALONG WITH BID**

Self-attested copies of the following certificates are to be attached:

- a. Certificate of experience for the value mentioned.
- b. Certificate of Registration for GST
- c. EPF/ESI registration certificates
- d. Permanent Account Number (PAN)
- e. Registration certificate of firm (If any)
- f. EMD
- g. Any other documents that bidder feels necessary in support of his candidature.
- h. Schedule of Price Bid/ BOQ sealed separately and contained inside the main sealed envelope.

**TERMS OF PAYMENT**

1. No advance payment will be made.
2. Any payment will be released only after satisfactory completion of the work and after submission the certified bill (s) / invoice(s) as per the schedule for payment.
3. Payment will be made through on-line upon submission of bills. TDS will be deducted as per rules.
4. TAXES:
  - a. Quoted rates shall be inclusive of all types of taxes excluding GST
  - b. Applicable GST Component shall be shown separately.
  - c. Income tax and any other statutory levies shall be deducted from the bills of the contractor.

**SCOPE OF WORK AND SPECIAL CONDITIONS**

IIIT Sri City, Chittoor, Andhra Pradesh, is intending to construct additional faculty cabins in the 2<sup>nd</sup> floor of Academic Block. The scope of the work includes supply, fixing and erection of partitions, providing doors, necessary civil works, electrical cabling, painting, making good flooring, ceiling, etc., which may get damaged during the erecting the cabins.

1. Before quoting for the work the bidder is expected to visit the site and well acquaint with the scope of work involved.
2. The work after completion should match with the existing interior décor of the floor surroundings.
3. If bidder do not quote rate of any item under schedule of quantities or left the rate column blank, then their bid will be liable for treated as unresponsive & not be considered.
4. All work and materials brought and left upon the ground by the contractor or by his orders for the purpose of forming part of the works, are to be considered to be the property of the IIIT Sri City and the same are not to be removed or taken away by the contractor or any other person without consent in writing of the Engineer-in-charge, but the IIIT Sri City is not to be in any way responsible for any loss or damage which may happen to or in respect of any such work or materials either by the same being lost or damaged by weather or otherwise.
5. **Defects Liability period:** Any defects or faults that arise during 12 months, after completion of the work, must be put right/ make good by the contractor at the contractor's own expense.
6. **Structural Alterations to Buildings:** No structural member in the building shall be damaged/altered, without prior approval from the competent authority through the Engineer-in-charge. Structural provisions like openings, cutouts, if any, provided by the department for the work, shall be used. Where these required modifications, or fresh provisions are required to be made, such contingent works shall be carried out by the contract at his cost. All such openings in floors provided by the department shall be closed by the contractor after installing the cables/conduits/rising mains/GI&MS Pipe etc. as the case may be, by any suitable means as approved by the Engineer-in-charge without any extra payment.
7. The contractor shall take care of all safety precautions pertaining to work, such as scaffolding, ladder, working platforms, gangways, electric arc/ gas welding, use of hoist and construction machinery.
8. **Indemnity:** The successful bidder shall at all times indemnify the department, consequent on this works contract. The successful bidder shall be liable, in accordance with the Indian law and regulations for any accident occurring due to any cause and the contractor shall be responsible for any accident or damage incurred or claims arising there from during the period of erection, construction and putting into operation the equipment and ancillary equipment under the

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supervision of the successful bidder in so far as the latter is responsible. The successful bidder shall also provide all insurance including third party insurance as may be necessary to cover the risk in his own interest. No extra payment would be made to the successful bidder on account of the above.

9. The contractor shall take all precautions to avoid accidents by providing suitable mechanism. He shall be responsible for all damages and accidents caused to existing/ new work due to negligence on his part. No hindrance shall be caused to occupants during the execution of the work.
10. The contractor shall take all preventive measures against any damage caused by rain, fire or any other natural calamity, whatsoever during the execution of the work. The contractor shall be fully responsible for any damage to the Institutes's property and to the work for which the payment is due to him under the contract.
11. The rate shall be inclusive of making design, pattern and execution of work as per drawings, at all levels and heights. The rates shall be inclusive of making any holes or otherwise for fixing any fixture/ frame work and making good the structure to its original shape and finish.
12. The contractor shall give a satisfactory performance test of installations individually and as a whole to ensure their proper functioning before the work is finally declared and completed and accepted.
13. All tools, plants and measuring or weighing equipment shall be arranged by the contractor himself and nothing extra shall be paid to the contractor on this account.
14. In order to achieve the targeted date of completion the contractor may have to work in multiple shifts, round the clock including public and gazetted holidays and nothing extra shall be paid on this account.
15. The quantities of various items incorporated in the tender are approximate. However, the payments shall be made to the contractors on the basis of actual measurements taken at site.
16. Any item which is not available in the Bill of Quantity (BOQ) shall be paid as per actual cost of the materials in the market and actual cost of the labour plus 5% as overhead and profit. The decision of Director will be conclusive and final binding on the contractor.
17. Layout of works shall be got checked by IIIT Sri City & only then further work shall be taken by after approval.
18. Agencies Black listed and Suspended from carrying out business by any Government offices, Autonomous bodies, Educational and/or research institutes, PSUs etc need not submit their quote. Suppression of information in this regard will be taken seriously.
19. The contractor is solely responsible for compliance of all labour laws and other associated statutory obligations applicable for the work. IIIT Sri City will not be responsible for any of the compliances or lapses in respect of the aforesaid

**SPECIFICATION & BILL OF QUANTITIES**

<b>Constructing New Faculty's Cabins in Second Floor Academic Block (NW)</b>					
<b>S No</b>	<b>DESCRIPTION</b>	<b>UNIT</b>	<b>QTY</b>	<b>RATE</b>	<b>AMOUNT</b>
1	<b><u>FULL HEIGHT WALL PARTITION</u></b>				
	Providing and fixing Full ht. double skin Partitions as per specifications including skirting, complete as per the drawings and instructions complete in all respects.	SQM	61		
	<b>Main frame</b> -2"x2" Aluminium section of 16 Gauge verticals at minimum 1' 6"-2'-0" Centre spacing approx and 2" X 1" size Aluminium sections horizontal at 1' 6"-2'-0" Centre spacing approx extra frame below slab soffit for conduit to run above. All verticals secured to ceiling.				
	<b>Skin:-</b> Both side with 12mm thk Gypsum Board screwed to frame work on both sides with joints as per manufacturer specifications with smooth finish				
	<b>Insulation:-</b> Shall be 50mm thick Rock Wool insulation fixed properly of 12kg/Sqm density.				
	<b>SKIRTING :</b> In the same alignment, 4" high in 12mm thk Gyp Board with a groove finished with laminate / veneer as directed by Engineer-In-Charge.				
	<b>MAKE:</b> AEROLITE / GYPROC / CREDECE / HILUX OR EQUIVALENT				
2	<b><u>GLASS WALL PARTITION</u></b>				
	Providing and fixing frameless glass partition with 12mm toughened glass frosted/etched with necessary patch fittings of approved make as shown in the drawing and as per the directions of Engineer-In-Charge.	SQM	32.2		
	<b>MAKE:</b> SAINT GOBAIN / DORMA / HAFFLE / HETTICH / DORSET OR EQUIVALENT				
3	<b><u>Door Frames</u></b>				
	Providing and fixing in position Anodised /Powder coated Aluminium box frame of size 63x38x3 mmthick from JINDAL profile number 20004 from double groove of 1.790 kg per runningmeter or 20005 from Single groove of 1.777 kg per runningmeter. , shaped, planed and fixed with necessary jointing method approved including pins, nails, screws and bolts etc. Rate shall include for cost of bolts, nuts, screws, nails, pins, approved hold fast and grouting for fixing anchor fasteners / coach screws and including t of approved colour etc. complete, as directed. . shall be approved by PMC as per design calcutionaand shop drawing of Frames and accesories.				
	<b>D2 frames second floor 1500x2600 (B)</b>	Kgs	13		

4	<b>Door Shutters</b>				
	Providing and fixing thick flush door shutters (Jacson or approved equivalent make) single leaf of any size of solid core of block board type bonded with phenol formaldehyde synthetic resin thermo pressed with 8 mm thick teak wood external lipping. The construction procedure of the shutter should be as per IS 2202. The shutter shall be shop prepared for taking mortice lock or latches suitable lock block of wood may be provided for fixing the hardware. The size of block, shall perfectly correspond to the maximum size of lock, covered in IS 2209. All the four edges of the door shutter shall be square. The shutter shall be free from twist or warp in its plane and of required size etc. complete as directed. Rate shall include for providing 40 x 5 mm flat iron hold fast 40 cm long including fixing to frame with 10 mm diameter bolts, nuts and wooden plugs and embeddings in cement concrete block 1:3:6 mix (1 cement : 3 coarse sand: 6 graded stone aggregate 20 mm nominal size)				
	32mm thick Fully flush shutter with commercial ply on both sides finished with 1.5 mm thick decorative shade laminate including providing an opening with teakwood lipping for fixing the air transfer grill or louver as per the required size. Rate shall include necessary approved hardwares and louvers as shown in the drawing / as directed. The rate shall include supply of all iron mongers fro all doors from Yale/Doorset/Dorma makes.				
	Singleleaf Door 1000 x 2180 mm D6	NOS	4		
5	<b><u>INTERNAL PAINTING</u></b>				
	Providing and applying Two or More coats for <b>Internal wall painting</b> with Plastic emulsion paint over two coats of Birla wall care putty of approved brand, colour and quality to give an even shade including preparation of surface, scaffolding, labour, necessary tools & tackles etc., complete at all heights as directed by Engineer-In-Charge.	SQM	163		
	<b>TOTAL</b>				