



Indian Institute of Information Technology, Sri City, Chittoor

No. IT Procurement_IIITS_2020_008, Dt. 15.07.2020

GST No: 37AAAAI7242R1Z4

NOTICE INVITING TENDER

On behalf of IIIT, Sri City, Chittoor, signed and Sealed quotations are invited for supply of the following item(s) as per the specifications/scope of work indicated against each:

S.NO	Name Of the Product	Detailed Description	Quantity Required
1	Hard Disk	Seagate 4TB internal Hard Disk	2
2	Memory	Corsair 32 GB RAM	2

1. Delivery of **Material and Installation** should be completed with immediate effect from the issuance of purchase order.
2. The quotation may be submitted only if you are able to complete the supply and installation within the time limit.
3. The materials are to be supplied on door delivery basis at IIIT, Sri City, Chittoor, 630 Gnan Marg, Sri City, Satyavedu Mandal, Chittoor District, Andhra Pradesh – 517646.
4. The **Sealed and signed (mentioned GST number also) quotation** shall be sent to IIIT, Sri City, Chittoor, 630 Gnan Marg, Sri City, Satyavedu Mandal, Chittoor District, Andhra Pradesh – 517646 only.
5. Clearly mention the NIT Number on the envelope. Fails, which may cause to rejection of Quotation/tender.
6. Last date and time of submission of quotation would be : 06 PM on 31.07.2020.
7. Validity: Minimum validity of the quotation must be 45 days from the date of opening of the quotation/tenders.
8. As the firm is required to deliver the items at IIIT Sri City, Chittoor with minimum Three year guarantee/warranty, so the rates must be quoted as F.O.R. destination i.e., IIIT, Sri City, Chittoor, and the rates must include the charges for packing, forwarding, insurance, freight, commissioning, demonstration, transportation charges etc., if any.
9. The price of items must be quoted in Indian rupees.



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10. All the firms may invariably mention their CST/ST/LST/PAN numbers on quotation/tender failing which quotations may not be considered valid. Further, this institution does not issue any Concessional form, so the CST/ST/GST applicable as per actual rates must be mentioned in the offer. In case CST/ST/GST is not mentioned, the rates shall be treated as inclusive of all taxes.
11. 100% payment shall be made in full within 30 days after receipt of material in good condition. Payment will be initiated only after the receipt of a certificate/report about successful demonstration/installation from the department/officer concerned.
12. Right of acceptance and rejection of any tender/quotation in part or full without assigning any reason are reserved with the institution authorities. The number of items to be purchased could be increased or decreased depending on the requirement of end user.
13. In case of any dispute the jurisdiction of Chittoor Court shall apply.
14. The quotations/tenders not complying with any of the above said minimum requirements/terms and conditions will be considered as rejected.

Sd/-
Purchase Manager