



**INDIAN INSTITUTE OF INFORMATION TECHNOLOGY**  
630, Gnan Marg, Sri City, Satyavedu Mandal, Chittoor dt., A.P-517646

Tender Notice No. Procurement/IIITS/2017/86

Dt.01.12.2017

**NOTICE INVITING TENDER**

On behalf of IIIT Sricity, Satyavedu Mandal, Chittoor Dt. A.P., signed and stamped quotations are invited for the supply of the following item(s) as per the specifications/scope of work indicated against each:

S.No	Product	Description	Qty
1	Copier	Digital copier (Make: Canon/Model: IR ADV 6555i) with Pedestal Stand & 2kva stabilizer	01
2	Black Toner	Black Toner (Make: Canon/NPG-54)	03

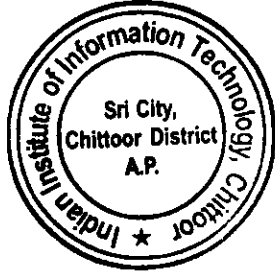
1. Delivery of material and installation should be completed within 2-3 days from the issuance of purchase order.
2. The quotation may be submitted only if you are able to complete the supply and installation within the time limit.
3. The materials are to be supplied on door delivery basis at IIIT , Sricity, Chittoor, IFMR Campus, III Floor, 303 Room, Sri City.
4. The quotation shall be sent to [procurement.quotes@iiits.in](mailto:procurement.quotes@iiits.in) on Monday, 11.12.2017 between 04:00 PM and 05:00 PM.
5. Validity: Minimum validity of the quotation must be 30 days from the date of opening of the quotation/tenders.
6. As the firm is required to deliver the items at IIIT, Sricity, Chittoor with minimum one year guarantee/warranty, so the rates must be quoted as F.O.R. destination i.e., IIIT, Sricity, Satyavedu mandal, Chittoor Dt A.P-517646 and the rates must include the charges for packing, forwarding, insurance, freight, commissioning, demonstration, transportation charges etc., if any.
7. The price of items may be quoted in Indian rupees.
8. All the firms may invariably mention their GST/ST/LST/PAN numbers on quotation/tender failing which quotations may not be considered valid. Further, this institution does not issue any Concessional form, so the GST/ST/VAT applicable as per actual rates must be mentioned in the offer. In case GST/ST/VAT is not mentioned, the rates shall be treated as inclusive of all taxes.
9. 100% payment shall be made in full within 30 days after receipt of material in good condition. Payment will be initiated only after the receipt of a certificate/report about successful demonstration/installation from the department/officer concerned.

condition. Payment will be initiated only after the receipt of a certificate/report about successful demonstration/installation from the department/officer concerned.

10. Right of acceptance and rejection of any tender/quotation in part or full without assigning any reason are reserved with the institution authorities. The number of items to be purchased could be increased or decreased depending on the requirement of end user.

11. In case of any dispute the jurisdiction of Chittoor Court shall apply

Note: The quotations/tenders not complying with any of the above said minimum requirements/terms and conditions will be considered as rejected



For and on behalf of IIT, Sri City, Chittoor

A handwritten signature in black ink, appearing to be "For [Name]".

Authorised Signatory