



Indian Institute of Information Technology, Sri City, Chittoor

Reference No: IIITS/2019/02/Staff

Opening Date: January 10, 2019

Closing Date: January 25, 2019

Position : Senior Project Manager

Applications are invited from eligible qualified individuals for the position of Senior Project Manager required at its campus located at Sri City.

- Oversee the day-to-day construction management of the project
- Project Management of the Institute
- Coordination and Liasoning with various Consultants
- Review of the drawings prepared by Architects
- Project Planning
- Coordinating Vendor Selection Process including preparing bid documents
- Coordination with Selected Vendor/Contractor
- Visiting to the projects, check the quality, coordinate with contractors, clients, Vendors.
- Construction Monitoring including progress review
- Scrutiny of bills and approval of work completed
- Preparation of daily, weekly and monthly progress reports and coordination of BWC meeting
- Any other tasks as assigned by the Director

The initial period of engagement will be for ONE year and is extendable on mutually agreeable terms.

Skills and Experience:

- Bachelor/Master's Degree in Civil Engineering from a premier reputed Institute or University.
- A minimum of 10 to 15 years of experience in developing grade "A" space for International Companies or Institution of National Importance or equivalent.
- Must have managed the construction budgets not less than 25 crores in a single project.
- Candidates having experience in construction of precast building will be an added advantage.
- Candidates having exposure to CPWD norms of execution will be an added advantage.

Type of role: Full Time (Residential)

Location: Sri City, AP

Compensation: Commensurate with qualification and relevant experience

Start Date: Immediate

How To Apply:

Candidate possessing the requisite qualification and experience should apply with your detailed resume at careers.staff@iiits.in on or before January 25, 2019. Call letters will be sent through e-mail to the candidates shortlisted for interview and will also be displayed on IIIT Sri City Chittoor website. Candidates called for interview will be required to attend at their own expenses



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Note:

1. Mere fulfillment of the minimum qualification will not vest any right on a candidate for being called for a written test/skill test/interview, etc.
2. The Institute reserves the right to hold written test / skill test / interview as the case may be to select candidates for these positions.
3. The Institute reserves the right of rejecting any or all the applications without assigning any reasons thereof and also to re-advertise the posts if no suitable candidates are found. Decision of the Institute will be final and binding in this regard.
4. The Institute reserves the right to relax any of the qualifications and/or experience in exceptional cases of meritorious candidates. Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s). The Institute reserves the right not to fill any/some posts herein advertised, , cancel the advertisement in whole or in part without assigning any reason and its decision in this regard shall be final. Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. "Interim Enquiry will not be entertained."
5. The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for interview.

About IIIT Sri City, Chittoor : For details please logon to www.iiits.ac.in

Sd/-
Director