



Reference No: IIITS_2018_17

Opening Date: 10th October, 2018

Closing Date: 25th October, 2018

Position: Advisor-Campus Life

Job Description

Leadership position reporting to the Director of the Institute is expected to manage and maintain campus estate. Responsible for overseeing all activities relating to health and safety of students, faculty and staff.

Job Responsibilities

- A. Accredited with the responsibilities of functioning, upkeep and maintenance of Campus Estate including Academic Block, Accommodation (hostels, guest house etc), Dining facilities (dining halls, Canteens etc.).
- B. Promote and encourage overall personality development of students through sports and other co-curricular & extra-curricular activities through clubs, facilitate mentoring and counselling of students, as required.
- C. Overseeing all activities relating to health and safety of students, faculty and staff by suitably coordinating with external agencies such as local police, hospitals, etc.

Skills and Experience

Required:

- Master's Degree (full-time), preferably in Engineering from a reputed university
- A minimum of 15 years of relevant experience in an academic institution of which 5 years should be in the leadership role.
- Inspiring Leadership abilities. Good communication and Interpersonal skills. Ability to work with students, faculty and staff with ease.

Type of role: Full Time (Residential)

Location: Sri City, AP

Start Date: Immediate/a.s.a.p.



Indian Institute of Information Technology, Sri City, Chittoor

(An Institute of National Importance under Act of Parliament)

Note

1. Mere fulfillment of the minimum qualification will not vest any right on a candidate for being called for a written test/skill test/interview, etc.
2. The Institute reserves the right to hold written test / skill test / interview as the case may be to select candidates for these positions.
3. The Institute reserves the right of rejecting any or all the applications without assigning any reasons thereof and also to re-advertise the posts if no suitable candidates are found. Decision of the Institute will be final and binding in this regard.
4. The Institute reserves the right to relax any of the qualifications and/or experience in exceptional cases of meritorious candidates. Higher initial basic pay may be given to exceptionally qualified and deserving candidate(s). The Institute reserves the right not to fill any/some posts herein advertised. Canvassing in any form/bringing in any influence political or otherwise will be treated as a disqualification for the post. "Interim Enquiry will not be Entertained."
5. The Institute reserves its right to place a reasonable limit on the total number of candidates to be called for interview. The Institute reserves the right not to fill up all advertised post(s), cancel the advertisement in whole or in part without assigning any reason and its decision in this regard shall be final.

About IIITS

Indian Institute of Information Technology, Sri City, Chittoor, Andhra Pradesh is a Research and Teaching Institute focused on the core areas of Information Technology: Computer Science, Electronics and Communications, and their applications in other domains. The Institute focuses on development of Technology and Applications that can be transferred for use to Industry and Society.

IIIT is an Institution of National Importance under Act of Parliament setup by Government of India (MHRD), Government of Andhra Pradesh and Industry Partners (represented by Sricity Foundation) as a not-for-profit Public Private Partnership (N-PPP) Society.

Apply with your detailed resume at recruitment@iiits.in

Sd/-
Director